



Board of Directors Meeting

**September 14, 2017
10:00 a.m. – 12:00 p.m.
Ice House Room 117
127 W. Bruce Street, Harrisonburg, VA**

- **Call to Order**
 - Roll Call
 - Introduction of Guests
 - New and Returning Board Members

Jeff Stapel
Joan Hollen
Jeff Stapel
Jeff Stapel
- **Consent Agenda**

Jeff Stapel

Prior Meeting Minutes (March 9 and May 11, 2017)
Valley Workforce Center WIOA Dashboard Reports (June/July/August)
- **Committee Reports**

Jeff Stapel

 - Executive Committee Report
 - Finance Committee Report
 - FY 2018 Budget

Jeff Stapel
Brian Brown
- **SVWDB Workforce Initiatives**

Jeff Stapel

 - Valley OJT Initiatives Update
 - V2V Advisory Council Meeting

Debby Hopkins
- **Service Provider RFP Award and Update**

Brian Brown
- **Valley Workforce Marketing Plan**

Clay Stein
- **GO Virginia Update**

Bonnie Riedesel
- **Workforce Board Survey Outcome**

Sharon Johnson
- **New Member Board Orientation**

Sharon Johnson
- **Other Business**

Jeff Stapel

 - Public Input (Rules and Guidelines attached)
- **Adjournment**

**Next SVWDB Board Meeting: November 9, 2017, 10:00 a.m. – 12:00 p.m.
Location to be determined**

Public Input Rules and Guidelines

- 1) Citizens desiring to speak during the public input period must sign in on the Public Input Sign-in sheet to provide information which includes printed name, organization (if applicable) and input topic. This will allow for citizens to be recognized by the Chairman of the Board during the Public Input period.
- 2) Individuals should stand when recognized by the Chairman of the Board; speak their name, organization (if applicable) and input topic.
- 3) Individuals should direct input to the Chairman of the Board.
- 4) Individuals are limited to no more than five (5) minutes. The time limit applies per individual and not per topic. Individual input to address multiple topics is limited to five minutes.
- 5) Individuals representing a group of citizens are limited to five (5) minutes; members comprising the group represented forfeit their individual time to speak.
- 6) When there are multiple individuals requesting time for public input on a single topic and the input is the same, at the Chairman of the Board's discretion, the number of speakers may be limited in order to make effective use of Board member's time and to allow an opportunity for input on multiple topics to be heard by the Board.
- 7) All citizens are strongly encouraged to put their comments in writing to the Board prior to the meeting for inclusion in the Board materials. Such written comments should be submitted to the SVWIB office the Monday prior to the Board meeting.

**Shenandoah Valley Workforce Development Board
Board of Directors Meeting
March 9, 2017, 10:00 a.m. – 12:00 p.m.
Ice House, 127 W. Bruce Street (Room 117), Harrisonburg, VA**

Call to Order

Jeff Stapel

The meeting was called to order at 10:00 a.m. Chair Stapel opened the meeting by challenging the group to move beyond the old way of doing business to an action model where we evaluate, plan and implement actions to accomplish goals. Through collaboration with our partners, we have opportunities to leverage our resources and make a difference in our region.

Chair Stapel called the roll and introductions were made. A quorum was present.

Private Sector Members Present: Andrew Breeding, James Campbell, Carrie Chenery, Corey Berkstresser, Jeff Stapel, Jonah Windham, Kip Brannon, Linda Hershey, Tomika Ferguson, Robin Sullenberger, Steve Douty

Public Sector Members Present: Amy Judd, Brian Brown, Cynthia Roberts, Gary Keener, George Homan, Jackson Green, Jeanian Clark, John Downey, Julie Goodlick, Sandy Rinker for Kevin Hutton

Chief Elected Officials/Alternates Present: Brian Brown, Len Capelli, Peirce Macgill, Sam Crickenberger, Carolyn Dull

Guests Present: Amber Bokelman, Jordan Schoenberger, Skylar Morris, Will Jones, Tish Blackwell, Clay Stein, Kathy Kalisz, Melanie Blosser, John Jackson, Alicia Corral-Clark, Tish Harris, Rick Sizemore, James Hall, Sean McCusty, Kevin Ratliff

SVWDB Staff Present: Sharon Johnson, Cathi Michie, Debbie Berry, Kevin Martin, Vanessa Robinson, Matt Green, Joan Hollen

Prior Meeting Minutes:

Jeff Stapel

Minutes of the January 12, 2017 SVWDB Board and Consortium meeting were distributed prior to the meeting. Motion by John Downey to approve the minutes of the January 12, 2017 meeting. Second by George Homan. Motion approved unanimously.

Valley Workforce Centers and WIOA Dashboard Reports

Jeff Stapel

Chair Stapel asked for a brief overview of the Workforce Center reports in the meeting packet. Workforce Center Manager Melanie Blosser reported that the customer volume in the workforce centers is increasing and the customer satisfaction surveys are positive. There continues to be requests for computer training and the workforce center is working with volunteers to meet this need. Brian Brown thanked the Rockbridge Workforce Center for assisting the employees dislocated by the HDT closure.

Finance Committee Report

Jeff Stapel

Chair Stapel reported that the year-to-date budget expenditures are on track with a breakdown of 75% for program, 21% for personnel, 3% for operations and 1% for travel. The OJT H1-B grant concludes on

March 31, 2017 and it will be fully expended.. The Job Driven Grant NEG Grant will conclude at the end of June.

The Executive Committee approved a budget amendment to adjust line items within the budget. The Executive Committee also approved an updated Monitoring Policy.

SVWDB Workforce Initiatives:

Kevin Martin

Kevin Martin reviewed the Valley OJT Program report and Valley to Virginia Apprenticeship Initiative performance measures and highlights for February. On March 21, SVWDB will hold two recognition events for employers participating in the OJT H-1B grant initiative and the employer survey that was conducted with the Manufacturing Study update.

RFP Update and Discussion:

Sharon Johnson/Loretta Snow

Sharon Johnson presented information on the current Requests for Proposal for a contract service provider for Youth, Adult/Dislocated Worker and One-Stop Operator and presented a timeline for the final contract awards. The estimated allocation of funds for the three year contract, performance measures and RFP evaluation criteria were discussed. RFP Commission Presentation attached.

The following items were noted:

- The RFP requests delivery of services to all 16 localities in the SVWDB service region. The selected provider can subcontract services with the permission of the SVWDB CEO.
- If a new provider is selected, there is a large transition process with confidentiality requirements for file transport.
- It is important for the One-Stop Centers to be certified and stay certified. Center Certification is required in the RFP.
- There is an option for Local Workforce Development Boards to take on the role of service delivery and some WDBs in Virginia have taken on that role.
- Proposals are due on April 3, 2017. Proposals received will be reviewed by the RFP Commission and recommendations will be sent to the Executive Committee, Chief Elected Officials and Finance Committee. Final approval will be by the Board of Directors at the May 11, 2017 meeting.

Local Plan Update and Discussion – Part 1:

Sharon Johnson

The SVWDB Local Workforce Development Area IV Plan 2016-2020 was presented to the VCCS on March 1st. A state team of workforce professionals will evaluate the plan and provide conditional approval and feedback by April 12. SVWDB will have until May 10 to respond to initial feedback. The plan will be presented to the Virginia Board of Workforce Development on June 15 with final approval by June 30.

The required elements of the local plan were reviewed. Sharon noted that it is a function of the Board to address the specific required elements of the local plan. SVWDB supports the alignment of monetary and other resources to support workforce development. Through resource diversification, development planning and asset mapping, SVWDB can effectively use and leverage resources, expand partnerships, pursue funding and avoid duplication of effort among partners.

Implementation of a Business Services strategy based on employer driven Sector Strategies was discussed. SVWDB is poised to move from planning to implementation of sector strategies and can benefit from

relationships with employers that have been built over the past five years through discretionary workforce grant administration.

The following was noted regarding Business Services and Sector Strategies:

- Economic development is key to working with employers. SVWDB needs to work through local economic development contacts to engage employers.
- Use sub-regional events to create more engagement among employers, partners, board and chief elected officials.
- Refine and replicate what is currently working.
- Define what Sector Strategies looks like moving forward.
- Base services on work based learning.

Actions to remain a high-performing workforce development board were reviewed including the need for increased opportunities for board member engagement, planning and implementation of sub-regionalization, system alignment and program/service integration through systems thinking and human centered design at workforce centers. Local Plan presentation attached.

Board Development Presentation – Part 1:

Sharon Johnson

The evolution of the local workforce board was presented. WIOA responsibilities for local workforce boards were reviewed and system capacity building, alignment and effective operations were discussed. Sharon discussed the foundational theories of local workforce boards. High performing LWDB Operational Indicators (what can we do) and effective board behavioral characteristics (how to get more done) will be topics of discussion at future board meetings. Local Workforce Board Development presentation attached.

Chair Stapel stated that SVWDB is viewed as a workforce development leader in the state. Future meetings will invest in providing the board with a better understanding of their role and responsibilities. Board members were asked to let staff know if they have questions or suggestions.

Public Input (Rules and Guidelines Attached)

No public input.

There being no further business, the meeting adjourned at 11:50 p.m.

Respectfully submitted,
Joan Hollen

**Shenandoah Valley Workforce Development Board
Board of Directors Meeting
May 11, 2017, 10:00 a.m. – 12:00 p.m.
Harrisonburg City Hall, 409 South Main Street, Harrisonburg, VA**

Call to Order

Jeff Stapel

The meeting was called to order at 10:00 a.m. Chair Stapel called the roll and introductions were made. A quorum was not present.

Private Sector Members Present: Carolyn Clark, Janice Shanks, Jeff Stapel, Jonah Windham, Robin Sullenberger

Public Sector Members Present: Amy Judd, Brian Brown, Diane McBride (for Cynthia Roberts), Gary Keener, George Homan, John Downey, Julie Goodlick, Katy Parrish, Magaly Quinones Guzman (for Nelson Diaz)

Chief Elected Officials/Alternates Present: Carolyn Dull, Len Capelli, Brian Shull, Johnny Woodward, Sam Crickenberger, Bradley Polk

Guests Present: John Jackson, David Dax, Kerry Krause, David Silcox, Hobey Bauhan, Charles Peacock, Barbie Spitz, Cathy Hamilton, Coral Barns, Mary Ann Gilmer, Debbie Melvin

SVWDB Staff Present: Debby Hopkins, Cathi Michie, Debbie Berry, Kevin Martin, Vanessa Robinson, Matt Green, Joan Hollen

Prior Meeting Minutes:

Jeff Stapel

Approval of the March 9, 2017 meeting minutes will be deferred to the September 14, 2017 meeting due to lack of a quorum.

Valley Workforce Centers and WIOA Dashboard Reports

Jeff Stapel

Clay Stein reviewed highlights of the April Workforce Center and WIOA Dashboard reports. Major activities included:

- A youth job fair at the Harrisonburg Workforce Center with 12 employers and 50 youth participating. Local school systems and partner agencies participated.
- A Veterans Job Fair was held on Flag Day.
- 121 job seekers attended an Olive Garden job fair at the Harrisonburg Workforce Center.
- The Harrisonburg Center Resource Room is open on Thursdays until 7:00 p.m.

Mary Ann Gilmer introduced Charles Peacock, the new Winchester Workforce Center Manager. Mr. Peacock provided a brief background on his work experience. The Winchester Center moved into their new facility at 419 Cameron Street. The resource center is open and partners are preparing to move in.

Executive Committee Report

Jeff Stapel

Chair Stapel reported that the Executive Committee conducted the following business:

- Approved the Auditor engagement letter from Larry Saunders & Associates outlining services for FY ending June 30, 2017.
- Accepted Tax Form 990 for fiscal year ended June 30, 2016. Form 990 available upon request.

- Approved Eligible Training Program applications from Blue Ridge Community College and Lord Fairfax Community College.
- Reviewed Local Plan corrective actions and approved OP 17-01 Eligible Training Provider Policy.
- Accepted the resignation of Mike Lowe from the Board of Directors and Executive Committee. Mike resigned due to a change in employment that limits his ability to attend meetings.

Chairman Stapel reviewed the Vision and Mission statements of the Shenandoah Valley Workforce Development Board and noted that the vision and mission hopefully describes why board members are engaged in the SVWDB. He reviewed the core values reflected in the Vision and Mission statements and ask the Board to provide ideas on improvements to the statements.

Finance Committee Report

Brian Brown

Finance Committee Chair Brown reported that year-to-date expenditures show 76% program, 19% personnel, 3% operations and 2% travel expenditures. The cash position is strong. WIOA expenditures are on track to meet the 40% Adult/Dislocated Worker training requirement and 20% Youth training requirement by June 30.

Financial statements were reviewed and approved by the Executive Committee. Committee Chair Brown noted that the Finance Committee was seeking a new member to serve on the Committee.

SVWDB Workforce Initiatives:

Jeff Stapel

Valley OJT Initiatives Update

Debby Hopkins

Debby Hopkins reviewed the Valley OJT report for April 2017. The OJT H-1B \$5 million grant concluded on April 1, 2017. The Job Driven National Dislocated Worker Grant will conclude on June 30, 2017. The Job Driven Grant has 151 participants enrolled including 27 OJTs. The Dislocated Worker/National Emergency Grant ended June 30, 2016 and final reporting is complete.

The \$4 million American Apprenticeship Grant currently has 161 new registered apprentices and 43 employer sponsors. The American Apprenticeship Grant has a goal to enroll 600 new registered apprentices. The grant has paid \$22,349 for apprentice instruction with \$402,000 in funding obligated to apprentice instruction.

Employer recognition events were held in Augusta and Frederick counties to recognize the business and economic development partners that participated in the Manufacturing Study update. The Keynote Address, "Reforming the Profile of a Graduate," was given by Dr. Steven Constantino, Virginia DOE Chief Academic Officer and Assistant Superintendent of Instruction.

V2V Advisory Council

Debby Hopkins

Debby Hopkins reported on V2V Advisory Council initiatives to expand traditional apprenticeship, introduce a pre-employment training model and competency based models, provide outreach to underserved populations, integrate into WIOA programs, impact skills gap and achieve sustainability. V2V grant statistics were provided.

Brian Brown asked what the Board can do to get more people involved in Registered Apprenticeship. Debby stated that helping raise awareness of the program with manufacturing companies would be beneficial. Debby will present on Registered Apprenticeship to any interested parties.

The Changing Manufacturing Workforce in the Shenandoah Valley-2016 Update**Debby Hopkins**

Highlights of the study were presented. Questions and discussion followed. The presentation is available upon request.

Outreach and Communications**Karen Lawrence**

An overview of the communications report, outreach goals and focus for the upcoming reporting period was presented. The full Communications and Outreach report is attached. A request was made to workforce center partners to provide information on events and initiatives to Karen to include in the calendar and promote through social media. Chair Stapel suggested using the Valley Workforce communications pipeline as a central point of information on workforce development and economic development.

Board members and guests were invited to attend the upcoming State of the Valley Workforce Forums. There are two opportunities to attend, June 12 at Blue Ridge Community College and June 13 at Lord Fairfax Community College. Information and registration link are included in the meeting packet.

RFP Commission Decision Brief**Brian Brown**

Brian Brown gave an overview of the RFP Commission process to award service provider contracts for July 1, 2017 through June 30, 2020. Brian thanked the RFP Commission members (Jeanian Clark, Patrick Barker, Amy Judd, Katy Parish, Jonah Windham, George Homan, Tomika Ferguson and Jo Lee Loveland Link) for their work on developing the RFPs and reviewing the proposals.

Goodwill Industries of the Valleys was the only service provider to submit proposals. Goodwill submitted proposals for Youth Services, Adult and Dislocated Worker Services and One Stop Operator. The RFP Commission determined that the proposals submitted by Goodwill were sufficient to move into the interview phase of the procurement process and the interview was conducted on April 24, 2017. Additions to the contract as agreed upon by the Commission are included in the meeting packet on page 28. Upon conclusion of the interview, the RFP Commission voted to award the Adult and Dislocated Worker, Youth and One Stop Operator contracts to Goodwill Industries of the Valleys, Inc. The Commission seeks Board affirmation of the Commission's vote to award the contracts.

Due to the lack of a quorum, the RFP Commission's recommendation to approve the service provider proposals was deferred to the Executive Committee for review and consideration.

Chair Stapel closed the meeting by encouraging board members and guests to attend the June Workforce Forums and use the information presented to drive the direction of the board in addressing needs and creating opportunities.

Public Input (Rules and Guidelines Attached)

No public input.

There being no further business, the meeting adjourned at 11:40 p.m.

Respectfully submitted,
Joan Hollen

Valley Workforce Center

June, 2016

24days of operation

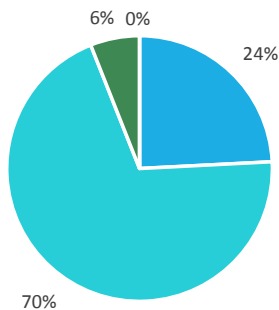
WIOA PROGRAM INFORMATION

WIOA Clients Program YTD	Adult	Dislocated Worker	Youth	Totals
Carryover Clients from Previous Program Year	125	86	114	325
New Enrollment for this Program Year	106	190	66	362
New Enrollments June 2016	11	70	7	88
Exited June 2016	5	17	15	37
Exits this Program Year	110	122	88	320
Total Active WIOA Participants	121	154	92	367
Placement Rate	73.1%	85.0%	80.2%	79.60%
Average Wage at Placement	\$12.31	\$14.92	\$9.30	\$12.54
Exited Exclusion from Performance	2	2	2	6

TRAFFIC	MONTH	YTD
Northern New	75	1,349
Northern Returning	40	996
Central New	80	2,505
Central Returning	135	1,755
Southern New	4	106
Southern Returning	16	126
Other (outside of Area 4)	-	-
Classes, meetings, presentations		144
Total Traffic	350	6,981
Last Year Same Month	1,145	8963
Monthly Avg YTD	12 months	657
Daily Avg - Month and YTD	16	34

REFERRALS		
RESOURCE ROOM	56.6%	198
WIOA	16.3%	57
MTC/VCTC/PTC	19.1%	67
DARS/DEI	0.9%	3
DSS	7.7%	27
AGENCY FOR AGING/SCSEP	5.1%	18
COMMUNITY COLLEGE	17.1%	60
VETERAN'S SERVICES	1.4%	5
TELAMON	0.6%	2
SUPPORTIVE SERVICES	4.9%	17
VEC/EMPLOYMENT SERVICES	57.7%	202
Total Referrals from front desk this month		656
Total Referrals from the front desk YTD		17,651

RESIDENCY



NORTHERN REGION	23.8%
Clarke, Frederick, Page, Shenandoah, Warren and Winchester	
CENTRAL REGION	68.7%
Augusta, Harrisonburg, Highland, Rockingham, Staunton, Waynesboro	
SOUTHERN REGION	5.9%
Bath, Buena Vista, Lexington, Rockbridge	
	9

UNEMPLOYMENT RATE (most recent available)

	May 2015	May 2016	Percent Change
LWIA IV	4.7%	3.6%	1.1%
VIRGINIA	4.7%	3.6%	1.1%
US	5.3%	4.5%	0.8%
AUGUSTA	4.2%	3.3%	0.9%
BATH	3.9%	3.1%	0.8%
BUENA VISTA	5.2%	4.5%	0.7%
CLARKE	4.2%	3.1%	1.1%
FREDERICK	4.2%	3.1%	1.1%
HARRISONBURG	6.0%	4.6%	1.4%
HIGHLAND	3.5%	2.8%	0.7%
LEXINGTON	8.0%	6.2%	1.8%
PAGE	6.5%	4.5%	2.0%
ROCKBRIDGE	4.9%	4.2%	0.7%
ROCKINGHAM	4.5%	3.4%	1.1%
SHENANDOAH	4.5%	3.4%	1.1%
STAUNTON	4.6%	3.6%	1.0%
WARREN	4.9%	3.6%	1.3%
WAYNESBORO	5.0%	3.7%	1.3%
WINCHESTER	4.5%	3.5%	1.0%

Valley Workforce Center				
July, 2017				
20 days of Operation				
WIOA PROGRAM INFORMATION				
WIOA Clients Program YTD	Adult	Dislocated Worker	Youth	Totals
Carryover Clients from Previous Program Year	140	97	107	344
New Enrollment for this Program Year	6	1	4	11
New Enrollments July 2017	6	1	4	11
Exited July 2017	9	10	7	26
Exits this Program Year	9	10	7	26
Total Active WIOA Participants	137	88	104	316
Placement Rate	33.3%	50.0%	85.7%	84.40%
Average Wage at Placement	\$13.35	\$16.64	\$10.82	\$13.32
Exited Exclusion from Performance	0	0	0	0

TRAFFIC	MONTH	YTD
Northern Total	364	364
Central Total	420	420
Total	784	784
Outreach	260	260
Total all Activities	1,044	1,044
Last Year Same Month	309	309
Monthly Avg	53	
Daily Avg - YTD	53	

Top Courses of Study		
Top Courses of Placement	Month	TYD
Certified Nursing Assistant		
Commercial Drivers' License	3	3
Licensed Practical Nurse		
Welding	1	1

UNEMPLOYMENT RATE (most recent available)			
	May 2016	May 2017	% Change
LWIA IV	3.7%	3.7%	0.0%
VIRGINIA	3.7%	3.8%	-0.1%
US	4.5%	4.1%	0.4%

Training/Education Providers			
Name			Total YTD
Adult Education Provider/GED			
Blue Ridge Community College			1
Lord Fairfax Community College			4
Dabney S. Lancaster Community College			
Massanutten Technical Center			
Valley Career and Technical Center			
Winchester Medical Center			
Page County Technical Center			
CDS Tractor Trailer Training			
James Madison University			
Other Approved Provider			

Valley Workforce Center				
August, 2017				
23 days of Operation				
WIOA PROGRAM INFORMATION				
WIOA Clients Program YTD	Adult	Dislocated Worker	Youth	Totals
Carryover Clients from Previous Program Year	140	97	107	344
New Enrollment for this Program Year	25	11	10	46
New Enrollments August 2017	19	10	6	35
Exited August 2017	16	8	13	37
Exits this Program Year	26	18	20	64
Total Active WIOA Participants	139	90	97	326
Placement Rate	65.4%	66.6%	80.0%	70.30%
Average Wage at Placement	\$14.80	\$16.52	\$11.04	\$13.52
Exited Exclusion from Performance	0	0	0	0

TRAFFIC	MONTH	YTD
Northern Total	102	466
Central Total	439	1,159
Total	541	1,625
Outreach	133	393
Total all Activities	1,215	2,018
Last Year Same Month	1,718	2,027
Monthly Avg	53	
Daily Avg - YTD	53	

Top Courses of Study		
Top Courses of Placement	Month	TYD
Certified Nursing Assistant	4	4
Commercial Drivers' License	1	4
Licensed Practical Nurse	17	17
Welding	1	1

UNEMPLOYMENT RATE (most recent available)			
	June 2016	June 2017	% Change
LWIA IV	4.1%	3.8%	0.3%
VIRGINIA	4.2%	3.9%	0.3%
US	5.1%	4.5%	0.6%

Training/Education Providers			
Name			Total YTD
Adult Education Provider/GED			1
Blue Ridge Community College			2
Lord Fairfax Community College			12
Dabney S. Lancaster Community College			
Massanutten Technical Center			18
Valley Career and Technical Center			4
Winchester Medical Center			
Page County Technical Center			2
CDS Tractor Trailer Training			
James Madison University			
Other Approved Provider			



FINANCE COMMITTEE DECISION BRIEF

September 14, 2017 Meeting

Date: September 14, 2017

Reference: The Finance Committee is responsible for establishing and reviewing the annual budget each fiscal year.

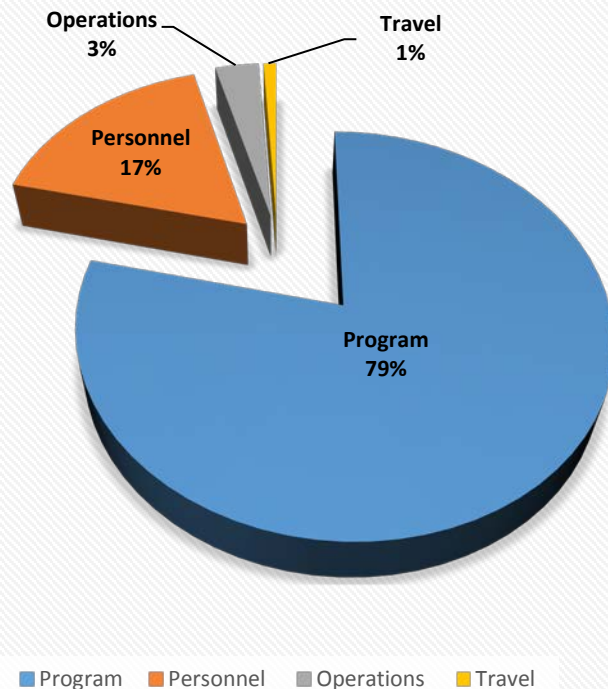
Background: The Finance Committee met on September 8, 2017 to review the budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018 as proposed by CFO and the CEO. The Finance Committee reviewed and made some adjustments to the original proposed budget to ensure programs will meet program objectives whilst reserving adequate carryover monies to the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Summary: The Finance Committee recommends the approval of the budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

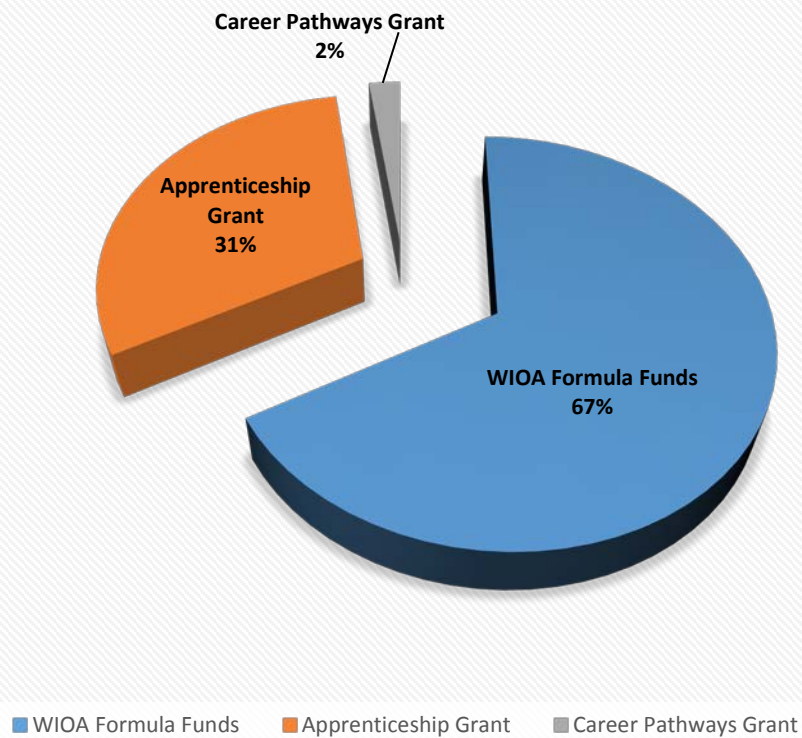
Action Needed: A motion to approve the fiscal year budget as presented.

Shenandoah Valley Workforce Development Board, Inc.
FY2018 Budget

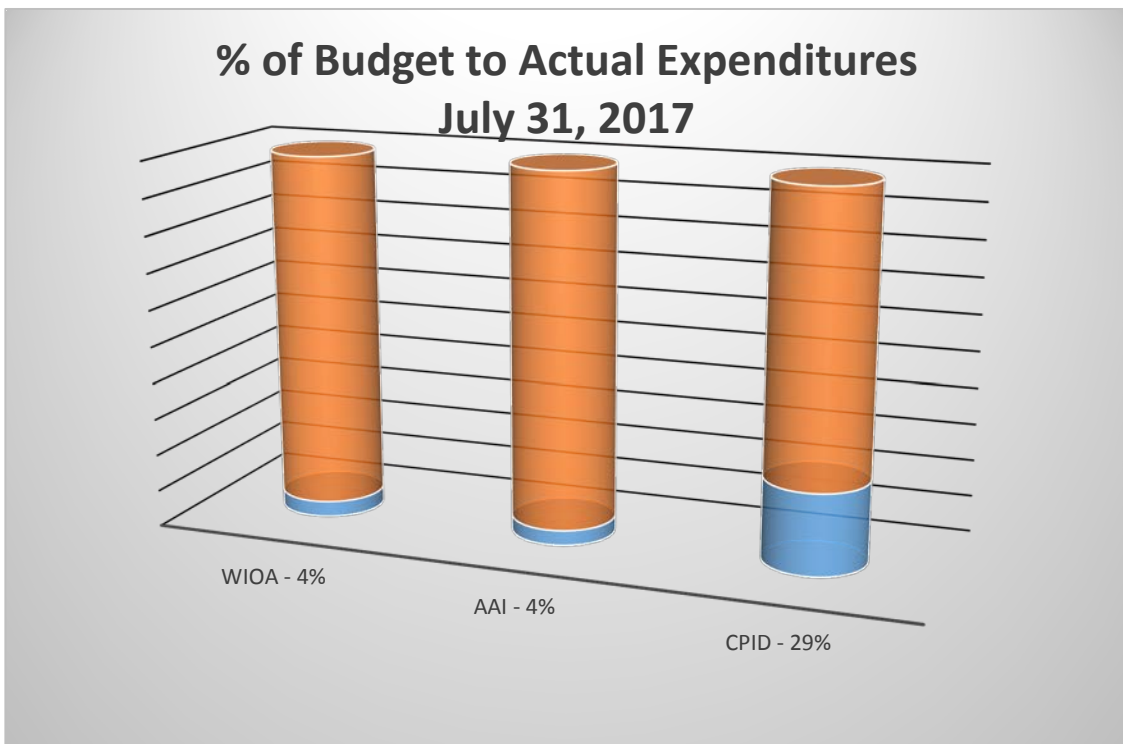
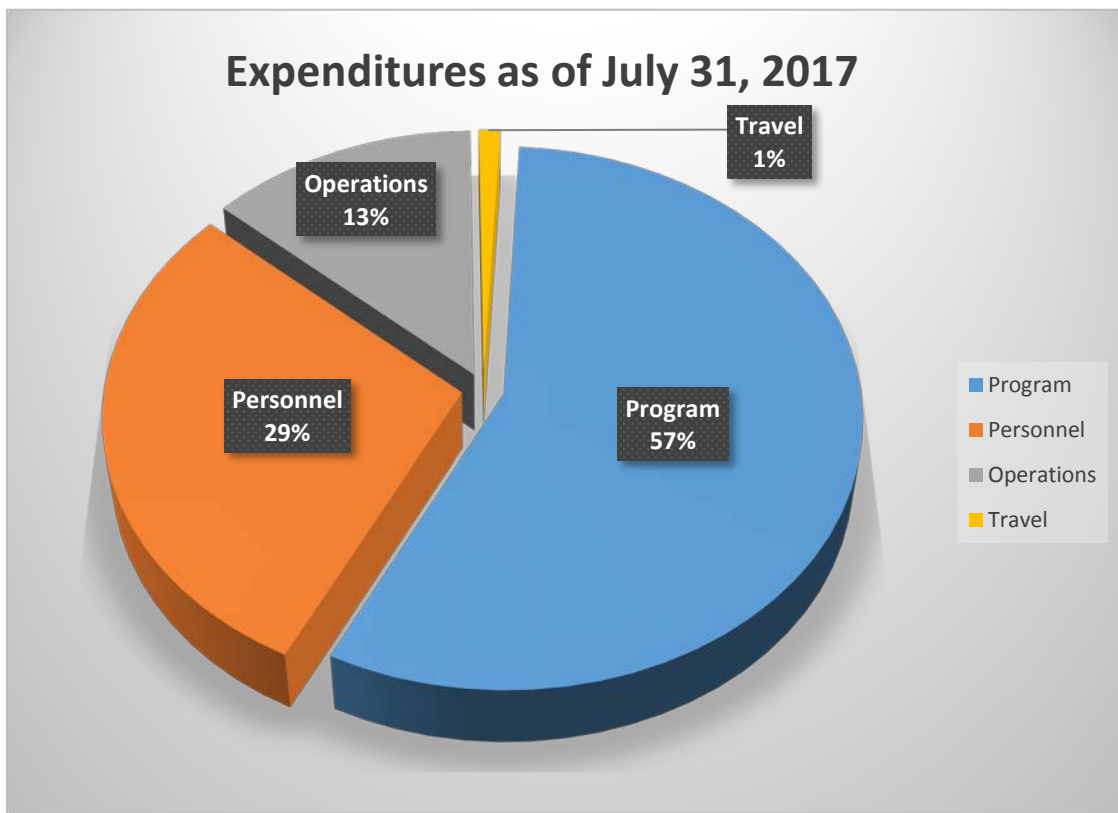
Expenditure Breakdown - FY2018



Grant Budget Breakdown - FY2018



Shenandoah Valley Workforce Development Board, Inc.
As of July 31, 2017



Shenandoah Valley Workforce Development Board, Inc.
Statement of Financial Position
As of July 31, 2017

Unaudited

Assets

Current Assets

Cash and cash equivalents	\$	287,090
Accounts receivable		160,829

Total Assets	\$	447,919
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Liabilities and Net Assets

Current Liabilities

Accounts payable	\$	388,525
Accrued leave		43,457

Total Liabilities	\$	431,982
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Net Assets

Unrestricted	\$	29
Temporarily restricted		15,908

Total Net Assets	\$	15,937
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Total Liabilities and Net Assets	\$	447,919
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Shenandoah Valley Workforce Development Board, Inc.
Statement of Activities - With FY2018 Budget
Unaudited

	For the period ended July 31, 2017			FY2018 Budget	% of Total Budget
	Unrestricted	Temporarily Restricted	Total		
Changes in Net Assets					
Support and revenue					
WIOA Grants	\$ -	\$ 125,851	\$ 125,851	\$ 3,776,696	3%
American Apprenticeship Grant	-	50,824	50,824	1,199,730	4%
Career Pathways Grant	-	24,518	24,518	85,810	29%
Other revenue	-	5,502	5,502	-	0%
Satisfaction of Program Restrictions	190,787	(190,787)	-	-	0%
Total Support and revenue	\$ 190,787	\$ 15,908	\$ 206,695	\$ 5,062,236	4%

Expenses

WIOA Grants Expenses

Administration					
Personnel	\$	14,125	\$	-	\$ 14,125 \$ 260,350 5%
Operations		3,096		-	3,096 9,090 34%
Office Operations		3,650		-	3,650 27,450 13%
Financial		568		-	568 8,610 7%
Travel		1,348		-	1,348 20,940 6%
Total Administration		22,787		-	22,787 326,440 7%
Program Services					
Adult contracts		27,673		-	27,673 812,500 3%
Dislocated worker contracts		14,045		-	14,045 437,500 3%
Youth contracts		28,610		-	28,610 815,000 4%
Goodwill One Stop Services		248		-	248 10,000 2%
Valley Workforce (Leases, IT, etc.)		20,086		-	20,086 152,200 13%
Incumbent Worker Training		-		-	- 15,000 0%
OJT Contracts		-		-	- 5,000 0%
Professional Services		-		-	- 15,000 0%
Purchase of new computers		-		-	- 10,000 0%
Board website, branding & outreach		2,000		-	2,000 14,400 14%
Total Program Services		92,662		-	92,662 2,286,600 4%
Total WIOA Grants Expenses	\$	115,449	\$	-	\$ 115,449 \$ 2,613,040 4%

American Apprenticeship Grant

Administration					
Personnel	\$	29,957	\$	-	\$ 29,957 \$ 385,440 8%
Operations		6,836		-	6,836 13,430 51%
Office Operations		5,042		-	5,042 46,930 11%
Financial		1,178		-	1,178 11,580 10%
Travel		249		-	249 11,550 2%
Total Administration		43,262		-	43,262 468,930 9%
Total Program Services		7,561		-	7,561 730,800 1%
American Apprenticeship Grant	\$	50,823	\$	-	\$ 50,823 \$ 1,199,730 4%

Career Pathways Grant Expenses

Administration					
Personnel	\$	11,490	\$	-	\$ 11,490 \$ 21,620 53%
Operations		2,517		-	2,517 2,790 90%
Office Operations		1,904		-	1,904 4,590 41%
Financial		443		-	443 1,060 42%
Travel		429		-	429 3,750 11%
Total Administration		16,783		-	16,783 33,810 50%
Total Program Services		7,732		-	7,732 52,000 15%
Total CPID Grant Expenses	\$	24,515	\$	-	\$ 24,515 \$ 85,810 29%

Total Expenses	190,787	-	190,787	3,898,580	5%
Change in Net Assets	\$ -	\$ 15,908	\$ 15,908	\$ 1,163,656	
Net Assets, Beginning	\$ 29	\$ -	\$ 29		
Net Assets, Ending	\$ 29	\$ 15,908	\$ 15,937		

OJTs by Economic Locality

Locality	OJTs to Business paid through 6/17
Augusta 23.21%	\$ 673,083
Frederick 19.12%	\$ 552,350
Harrisonburg 16.32%	\$ 471,490
Buena Vista 11.52%	\$ 332,710
Winchester 11.04%	\$ 321,988
Waynesboro 5.38%	\$ 155,381
Rockingham 3.59%	\$ 104,221
Staunton 3.18%	\$ 91,945
Rockbridge 2.97%	\$ 89,275
Warren 2.57%	\$ 74,231
Shenandoah .78%	\$ 22,627
Lexington .34%	\$ 9,750

SVWDB Total \$ 2,899,052

Total All Regions \$ 3,027,818

Valley OJT - Grant Program Status

605 Total OJT Contracts with 105 Companies

H-1B OJT Grant - \$5 M - Manufacturing/Health Care

577 Contracts: Original Goal 310; Revised Goal 500

Employer & ED Recognition Events, March 21, 2017

Grant ended 4/1/2017 92 Employers

Dislocated Worker Training Grant - National DW Grant

Subawardee from VCCS - \$207,547

42 OJTs - Achieved 42

Grant ended 6/30/2016 - Final Reporting Complete

Job Driven Grant - National DW Grant Ext 6/30/2017

Subawardee from VCCS; \$1.4 Million

Dislocated participants, any industry

LFCC, DSLCC & BRCC OnRamp & WIOA co-enrolled

Community College certifications and/or OJTs

200 Participant Goal: 158 including 31 OJTs

Grant ended 6/30/2017

\$4 Million American Apprenticeship Grant

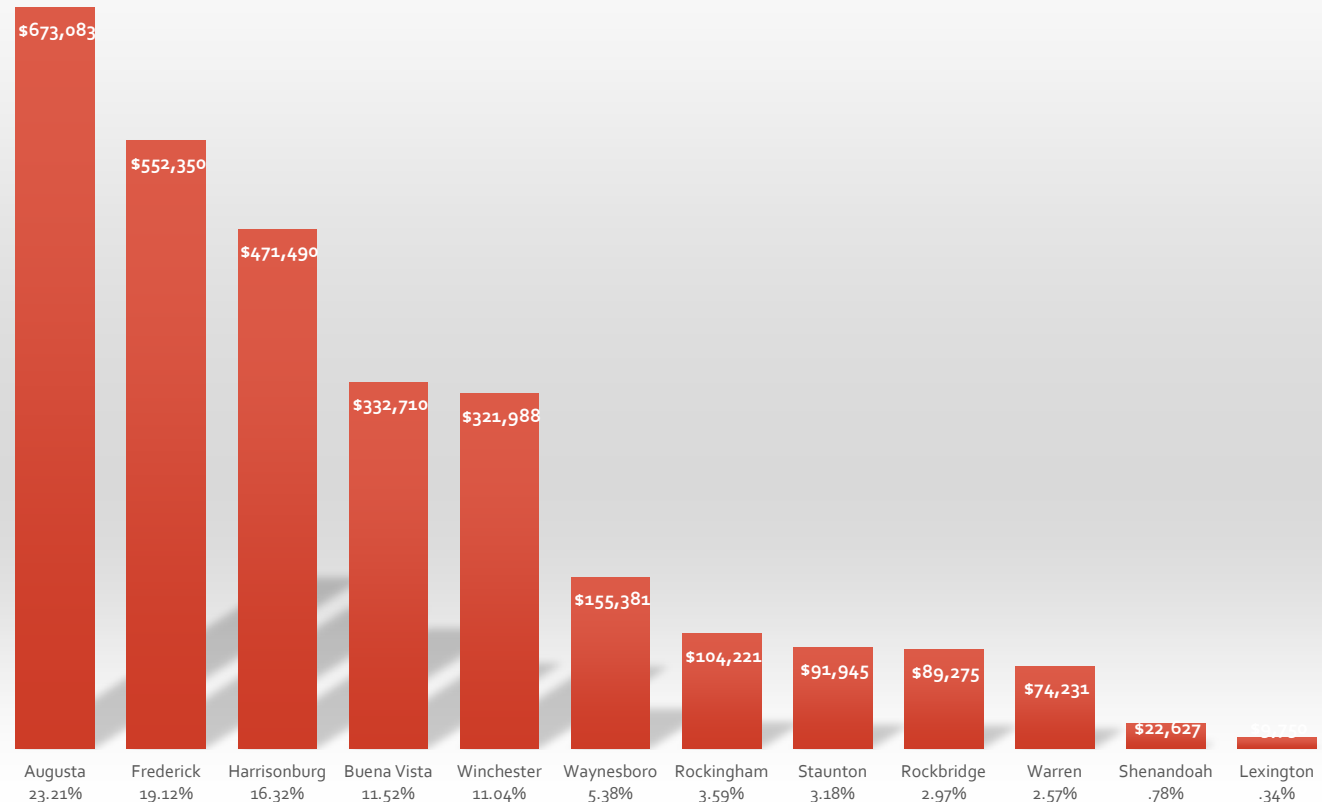
600 new registered apprentices: 243 to date

175 employers: 47 to date

\$532,045 Obligated to companies for instruction reimbursement

\$45,837.98 Paid to companies to date

Valley OJT - Employer Payments by Locality - August 2017





Valley to Virginia Apprenticeship Initiative

V2V Apprenticeship Advisory Council

AGENDA – September 14, 2017 Meeting

1. Review May 11, 2017 meeting minutes
2. Review Quarterly performance 6/30/2017:

Metric	Grant Goal	Actual	% Grant Goal
# apprentices	600	161	26.8%
# employer sponsors	175	43	24.6%
# new programs	18	9	50%
# expanded occupations	37	26	70.3%
# completed	200	5	2.5%
# Target Population	120	50	41.7%

3. Activity Highlights since last meeting 5/11/2017:
 - a. Attended WIOA Convening DC Conference
 - b. Presentations to State of the Valley Workforce Forum at BRCC and at LFCC
 - c. Eastman Chemical two group enrollments in Martinsville
 - d. Attended National SHRM Conference
 - e. Career Pathways for Individuals with Disabilities Grant – first academy at Valley Career & Technical Center
 - f. State workgroup to develop process to add Registered Apprenticeship sponsors to the Eligible Training Provider List for WIOA participants
 - g. Byers Technical Institute Ribbon Cutting
 - h. WWRC Podcast Recording to promote apprenticeship
 - i. WWRC crafting of pre-apprenticeship
 - j. Presentation to SPED Directors at WWRC
 - k. Conducted national webinar “Apprenticeship – A Strategy to Close Skills Gaps” to over 150 live attendees
 - l. Sponsoring students in the LFCC MT1 program as pipeline for RA
4. Next Steps: RA sponsors on ETP list implementation; pre-apprenticeship models (Tenneco, Goodwill, Ball, Hershey); prepare for monitoring March 2018

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Valley to Virginia Apprenticeship Initiative

V2V Apprenticeship Advisory Council

Minutes of May 11, 2017 Meeting

1. Reviewed minutes from March 9, 2017 meeting
2. 03/31/2017 Metrics

Metric	Grant Goal	Actual	% Grant Goal
# apprentices	600	161	27%
# employer sponsors	175	43	25%
# new programs	18	9	50%
# expanded occupations	37	26	70%
# completed	200	5	3%
# Target Population	120	50	42%

3. Activity highlights since last meeting:
 - a. Presentation to Harrisonburg One Stop partners
 - b. Workshop Presentation at state conference of SHRM
 - c. Winchester area SHRM Chapter presentation
 - d. Augusta County ED Plant Manager presentation
 - e. Participated in Harrisonburg ED Cybersecurity Cafe
 - f. White Wave enrollment orientation for new IMT RA program
 - g. Working group for RA on ETP list – VCCS
 - h. LFCC Business & Education Summit
 - i. Apprenticeship Forward – DC Conference
4. Next Steps: Entering next phase of grant focusing on pre-hire apprenticeship training and pre-apprenticeship Programs: Hershey pilot with Mechatronics; Ball and Tenneco; Goodwill pre-apprenticeship program; Industrial Manufacturing Technician models (IMT-MT1).

#

Cluster	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Region 8	Region 9
Manufacturing and Advanced Manufacturing	X	X	X	X	X	X		X	X
Chemical Products	X	X		X					
Automotive and Transportation Equipment	X	X	X						
Electrical Equipment, Appliance and Component	X								
Metalworking Technology		X							
Paper and Packaging		X							
Lightning and Electrical Equipment		X	X						
Aerospace			X		X				X
Production Technology			X						
Pharmaceutical and Biopharmaceutical			X					X	
Food and Beverage					X				
Advanced Materials (Painting, Adhesive, Plastic, Rubber, Steel, Metal, Chemical, Textile)	X	X		X	X	X		X	X
Computer and Electronic Equipment						X			X
Food and Beverage						X		X	
Wood Products and Paper						X			X
Medical Devices and Equipment				X				X	
Textiles								X	
Aerospace, Navigational, and Biomedical Electronics			X		X				X
Agriculture/Beverage/Food Manufacturing	X	X				X			X
Animal Slaughtering and Processing	X								
Food	X	X							
Agriculture Inputs and Services		X							
Aquaculture/Seafood/Commercial Fishing						X			
Beer									X
Wine									X
Soft Drinks									X
Retail Bakery									X

Cluster	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Region 8	Region 9
Information and Emerging Technologies	X	X	X	X	X	X	X	X	X
Computer Systems Design	X					X		X	X
Data Centers	X		X			X			X
Autonomous Systems		X							
Cybersecurity		X		X	X		X	X	
Knowledge Creation and R&D		X						X	X
Business Services			X			X	X	X	X
Data Analytics					X				
Modeling and Simulation					X				
Digital Media						X			
Software Design								X	
Fiber Optic Cable								X	X
Data Processing								X	
Navigational Equipment									X
Other Component Manufacturing									X
Energy and Minerals	X								
Health/Bioscience/Life Sciences		X	X	X			X	X	X
Biopharmaceuticals and Medical Devices		X		X				X	X
Health Care Providers		X	X	X				X	
Surgeries								X	
Assisted Living								X	
Medical Research								X	X
Dentistry								X	
Diagnostics Laboratory Services									X
Medical Waste Treatment and Disposal									X
Forestry/Wood Products/Paper			X			X			
Wood Product			X			X			X
Forestry			X			X			
Saw Mills			X						
Veneer Operations			X						
Flooring			X						
Paper						X			

Cluster	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Region 8	Region 9
Logistics				X	X	X		X	
Transportation				X	X	X		X	
Warehousing				X	X	X		X	
Shipping Services				X	X				
Charter Flights								X	
Shipbuilding and Ship Repair					X				
Water Technologies					X				
Aerospace			X		X				X
Aircraft Manufacturing			X		X				X
Aircraft Parts Manufacturing			X		X				X
Robotics Manufacturing					X				
Aerospace Engineering					X				
Computer Services			X			X	X		
Consulting Services			X			X	X		
Financial and Business Services			X			X	X	X	X
Engineering Services			X			X	X		
Research and Development		X	X			X	X		
Common Strategies and Goals Identified									
Cluster Scale Up	X	X	X	X	X		X	X	X
Talent and Workforce	X	X	X	X	X	X	X	X	X
Broadband Infrastructure	X		X			X			
Sites		X						X	X
Technology and Innovation		X		X			X		
Sectoral Development			X	X	X	X			
Commercialization of Research							X	X	X
	High level clusters identified in each Region's Growth and Diversification Plan								
	Strategies or goals identified in each Region's Growth and Diversification Plan								

Footnotes

It should be noted some identified priority clusters were broader than other regions and as a result they cross cut through multiple clusters.