



*Building partnerships to create workforce opportunities that cultivate business,
grow jobs, develop people, and build community.*

**Chief Elected Officials Consortium Meeting
Friday, May 29, 2020, 9:00 a.m.**

Zoom Meeting

<https://zoom.us/j/92621775540?pwd=eDJ2K01hUGdRSXISU0pGUUdoekpUZz09/>

Call to Order and Meeting Introduction	Morgan Phenix
Roll Call	Joan Hollen
Adult and Dislocated Worker Waiver Request (vote required) Provision of Service Waiver for Individualized Career and Follow-up Services	Sharon Johnson
Youth Waiver Request (vote required)	Sharon Johnson
Operations: <ul style="list-style-type: none">• Virginia Career Works Center Re-opening to the Public	Sharon Johnson
Public Input (Rules and Guidelines attached)	
Adjournment	

Public Input Rules and Guidelines

- 1) Citizens desiring to speak during the public input period must sign in on the Public Input Sign-in sheet to provide information which includes printed name, organization (if applicable) and input topic. This will allow for citizens to be recognized by the Chairman of the Board during the Public Input period.
- 2) Individuals should stand when recognized by the Chairman of the Board; speak their name, organization (if applicable) and input topic.
- 3) Individuals should direct input to the Chairman of the Board.
- 4) Individuals are limited to no more than five (5) minutes. The time limit applies per individual and not per topic. Individual input to address multiple topics is limited to five minutes.
- 5) Individuals representing a group of citizens are limited to five (5) minutes; members comprising the group represented forfeit their individual time to speak.
- 6) When there are multiple individuals requesting time for public input on a single topic and the input is the same, at the Chairman of the Board's discretion, the number of speakers may be limited in order to make effective use of Board member's time and to allow an opportunity for input on multiple topics to be heard by the Board.
- 7) All citizens are strongly encouraged to put their comments in writing to the Board prior to the meeting for inclusion in the Board materials. Such written comments should be submitted to the SVWDB office the Monday prior to the Board meeting.

Request for Governor's Approval for Local Workforce Development Board to Provide WIOA Individualized Career and Follow Up Services

Date: May 29, 2020
Workforce Development Board: Shenandoah Valley Workforce Development Board, Inc.
Contact Person and Title: Dr. Sharon Johnson, Chief Executive Officer
Mailing Address: P.O. Box 869
Harrisonburg, VA 22801
Phone: 540.649.4322
Email Address: sjohnson@vcwvalley.com

1. a. **What factors went into the LWDB's decision to submit this request to provide individualized career and follow-up services? Include the factors that led the LWDB to determine that participants will be better served by the LWDB providing these services directly rather than by a vendor.**

Contractor Performance: The SVWDB has dealt with contractor disallowed costs, low program enrollments, inability to spend contracted funds, high frontline staff turnover, unresponsiveness, disregard for Board leadership directives, and differing opinions between the SVWDB and the contractor.

Staff Turnover and Problems: For the past two years, Goodwill Industries of the Valleys has a 240% staff turnover rate, there have been 33 individuals in nine frontline staff positions.

Reduced WIOA Funding: Over the past four years, the Adult and Dislocated Worker allocation has been reduced by \$538,059 or 38%. At the same time, the SVWDB understands the need to serve more job seekers in the more remote areas of our service region.

Lack of Alignment with Regional Leadership Vision and Priorities: At the December 2019 meeting of the Executive and Finance Committees, the members worked to define service delivery goals and contractor concerns. The overarching concern was the overall inability to innovate and evolve service delivery resulting in missed opportunities to serve more job seekers and to deliver services effectively.

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- b. **Describe the results of the competitive procurement process that the local area executed to contract a vendor.**

One proposal was received from The WorkPlace. The Executive and Finance Committees met in closed session on April 29, 2020. The Committees voted unanimously to reject the proposal by The WorkPlace and for Board staff to move forward with the development of a provision of service waiver for individualized career and follow-up services.

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2. **Describe the individual career and follow up services the LWDA plans to provide, including its prior experience providing those services and how long it has been done.**

- Assessments
- Individual Employment Plan
- Counseling and Mentoring
- Career Planning
- Short-term Pre-Vocational Training

- Workforce Preparation
- Work-based-learning (Work Experiences, OJT, Apprenticeships)
- Financial Literacy
- Out-of-area Job Search
- Integrated Education and Training
- Follow-up

3. Provide the LWDA's federal performance outcomes for each of the last three years and describe how those outcomes compare to other WDAs in the state.

Program Year	Measure	Goal	Actual	Goal Outcome
PY 2018	Adult EER (Q2)	77.00%	83.20%	Exceed
	Adult EER (Q4)	82.00%	80.00%	Fail
	Adult Earnings	\$6,000	\$5,995	Fail
	Credential Rate	70.00%	74.50%	Exceed
	DW EER (Q2)	85.00%	91.70%	Exceed
	DW EER (Q4)	86.00%	91.90%	Exceed
	DW Earnings	\$8,400	\$7,963	Fail
	Credential Rate	70.00%	62.70%	Fail
PY 2017	Adult EER (Q2)	72.20%	82.20%	Exceed
	Adult EER (Q4)	70.10%	81.00%	Exceed
	Adult Earnings	\$2,700	\$4,892	Exceed
	Credential Rate	65.00%	87.80%	Exceed
	DW EER (Q2)	78.20%	90.00%	Exceed
	DW EER (Q4)	74.60%	86.70%	Exceed
	DW Earnings	\$3,915	\$6,412	Exceed
	Credential Rate	80.00%	79.20%	Fail
PY 2016	Adult EER	74.00%	70.70%	Fail
	Adult ERR	87.00%	84.30%	Fail
	Adult Earnings	\$9,340	\$11,958.60	Exceed
	Credential Rate	58.00%	71.40%	Exceed
	DW EER	79.00%	92.90%	Exceed
	DW ERR	93.00%	93.80%	Exceed
	DW Earnings	\$12,500	\$16,754.10	Exceed
	Credential Rate	62.00%	77.80%	Exceed

EER Entered Employment Rate
ERR Employment Retention Rate
Earnings PY 2018 and PY 2017 = Median Earnings Q2 and Q3 after exit
 PY 2016 = Average earnings 6 months after exit

By comparison, overall statewide performance for the above performance measures is;

- PY 2018 – 4 Goals Exceeded and 4 Goals Failed
- PY 2017 – State Data Not Available
- PY 2016 – 6 Goals Exceeded and 2 Goals Failed

4. Provide evidence that the LWDB is qualified to provide individualized career and follow-up services, including performance outcomes and any other testimonials that speak to the effectiveness and efficiency with which the LWDB has provided or can provide those services. Attach supporting documentation; include at least two letters of recommendation from partners.

The SVWDB is qualified to provide individualized career and follow-up services because of experience with hands-on management and oversight of adult and dislocated worker programs and experience with discretionary grants.

SVWDB staff have been awarded and successfully managed every aspect of discretionary grant program implementation. The SVWDB is accustomed to innovative design and collaboration to address regional workforce solutions. Once awarded, Board staff are responsible for every aspect of program management, staffing, service delivery, performance, and reporting. SVWDB staff are accustomed to administrative, program, fiscal, and regulatory responsibilities. Below are three examples, over the last 10 years, of discretionary grants, in which the SVWDB was responsible for individualized career and follow-up services.

Shenandoah Valley Energy Partnership (SVEP) 2010 – 2014

Upon completion of the grant period, the following outcomes were achieved:

Performance Metric	Goal	Actual	% of Goal
Participants Served	1,010	1,164	115%
Entered Education & Training	1,010	1,137	113%
Completed Education & Training	777	752	96%
Credentials Awarded	777	1,847	238%
Placed in Employment	634	790	125%
Retained Employment	580	623	107%

Valley On-the-job Training (Valley OJT) 2012 – 2017

Upon completion of the grant period, the following outcomes were achieved:

Performance Metric	Goal	Actual	% of Goal
Participants Served	500	577	115%
Completed OJT	222	471	212%
Credentials Awarded	98	115	117%
Placed in Employment	222	471	212%
Retained Employment	212	406	192%

Valley to Virginia (V2V) American Apprenticeship Initiative (AAI)**2016 - 2021**

As of March 31, 2020, the following outcomes have been achieved:

Performance Metric	Goal	Actual (03.31.2020)	% of Goal
Employers Served	92	93	101%
New RA Employer Sponsors	18	24	133%
Expanded Occupations	37	50	135%
RAs Enrolled	1,000	1,081	108%
Underrepresented Population Served	250	521	208%
RA Completers	250	191	76%

At the core of the SVWDB philosophy and culture is partnerships and innovation. The SVWDB is further qualified to provide individualized career and follow-up services because partnerships are the foundation for the delivery of exceptional, comprehensive job seeker services. While, innovation is required for continuous service delivery evolution and to quickly adapt services in an ever-changing environment. By consistently focusing on the Board's mission and values and successfully implementing regional workforce initiatives, the SVWDB has received numerous awards and recognitions for the ability to develop and manage strategic partnerships, for innovative initiative design, and for successful implementation of large workforce initiatives across complex partnering structures.

SVWDB program initiative awards and recognitions are listed below.

- Frank Armstrong Service Award by the Virginia Manufacturers Association presented to an organization that has distinguished itself through leadership, effectiveness, and service to the manufacturing sector
- National Registered Apprenticeship Innovator and Trailblazer Recognition by the U.S. Department of Labor for creative and transformative approaches for increasing the number of registered apprentices and sponsors
- Governor's Certificate of Recognition for partnership development to address 21st Century workforce training solutions in the Commonwealth
- Best Practices Award by the Council for Rural Virginia for partnership development to address regional workforce advancement
- Virginia Torchbearer Award for the 6th Congressional District by the Virginia Chamber of Commerce and Cox Communications for innovative ideas or services to propel Virginia's progress and prosperity in the 21st Century
- Virginia Community Economic Development Award by the Virginia Economic Development Association as recognition of outstanding community efforts in advancing economic viability through economic and community development initiatives
- Dennis Burnett Community Excellence Award by the Greater Augusta Regional Chamber of Commerce for recognition of leadership and directing long range economic and workforce development planning for the region
- Award of Merit by Goodwill Industries of the Valleys for commitment to workforce and partnership development to provide outstanding workforce services and support to businesses and individuals

Letters of support from regional partners are attached.

- Shenandoah Valley Partnership (SVP)
- Blue Ridge Community College
- Lord Fairfax Community College
- Dabney S. Lancaster Community College
- Skyline Literacy
- Shenandoah Initiative for Adult Education (SHINE)
- Northern Shenandoah Valley Adult Education (NSVAE)

5. **a. If the LWDB has provided these services prior, provide the LWDB's negotiated performance outcomes, cost per participant and cost per employment for its Adult and Dislocated Worker programs for each of the last three years. Describe how those outcomes compare to Virginia's performance outcomes.**

The SVWDB has not provided WIOA Adult and Dislocated Worker program services.

b. If the LWDB has not provided these services, provide a plan to achieve your LWDB negotiated performance outcomes. Include staffing structure, information justifying the staffing structure and methods of service delivery. Include a cost comparison of the proposed service delivery methods and staffing structure versus past experience.

- Organization Chart
- Network2Work Service Delivery Model
- Establishment of Provider Network
- Establishment of Employer Network
- Development of a Volunteer Structure
- Resource Development

6. **Describe any negative fiscal impact that competitive procurement of individualized career and follow-up services would cause for the grant recipient, LWDB, and/or the Chief Elected Officials (CEO) Consortium.**

The procurement of individualized career and follow-up services would result in an increase in costs for the local workforce development board in comparison to providing those services locally. The creation of a sub-recipient relationship is administratively burdensome due to the costs of the creation of the sub-recipient agreement, monitoring that will be performed at least annually, and the constant management of the agreement and relationships; this cost is estimated to be approximately \$62,000 per program year. Organizations that would provide the services would most likely require overhead or profit as part of the contract budget; this is estimated to be approximately 10% of the total contract or approximately \$64,000 per program year.

No negative impact is identified for the grant recipient or CEO Consortium.

7. **Describe the roles and responsibilities of the One-stop Operator in relation to the career services provider.**

The RFP for One-stop Operator (OSO) was released May 14, 2020 and the proposal deadline was May 29, 2020. The OSO will work with partners to provide aligned and integrated career services for job seekers.

8. Code of Federal Regulations 20 CFR 679.430

How do entities performing multiple functions in a local area demonstrate internal controls and prevent conflict of interest?

Local organizations often function simultaneously in a variety of roles, including local fiscal agent, LWDB staff, one-stop operator, and direct provider of services. Any organization that has been selected or otherwise designated to perform more than one of these functions must develop a written agreement with the LWDB and CEO Consortium to clarify how the organization will carry out its responsibilities while demonstrating compliance with WIOA and corresponding regulations, relevant Office of Management and Budget circulars, and the State's conflict of interest policy.

Provide documentation that appropriate firewalls and conflict of interest protections and disclosures are in place and have been reviewed and approved by the local area's Grant Recipient of record.

The SVWDB has worked to ensure that firewalls, internal control processes, and conflict of interest policies, protections, and disclosures are in place for July 1, 2020 service delivery. Attached documents are listed below and were presented at the Executive and Finance Committee meetings and the SVWDB CEO Consortium meeting.

- Fiscal Agent Agreement
 - SVWDB CEO Consortium
 - SVWDB Organization Chart
 - Segregation of Duties Policy
 - Internal Controls Process Documentation
 - Conflict of Interest Policy
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Signature Page

We certify that the information contained in this document was presented to the SVWBD Executive and Finance Committees and the Shenandoah Valley CEO Consortium and has been reviewed and is accurate.

**Mr. Jeff Stapel, Chairman
Shenandoah Valley Workforce Development Board, Inc.**

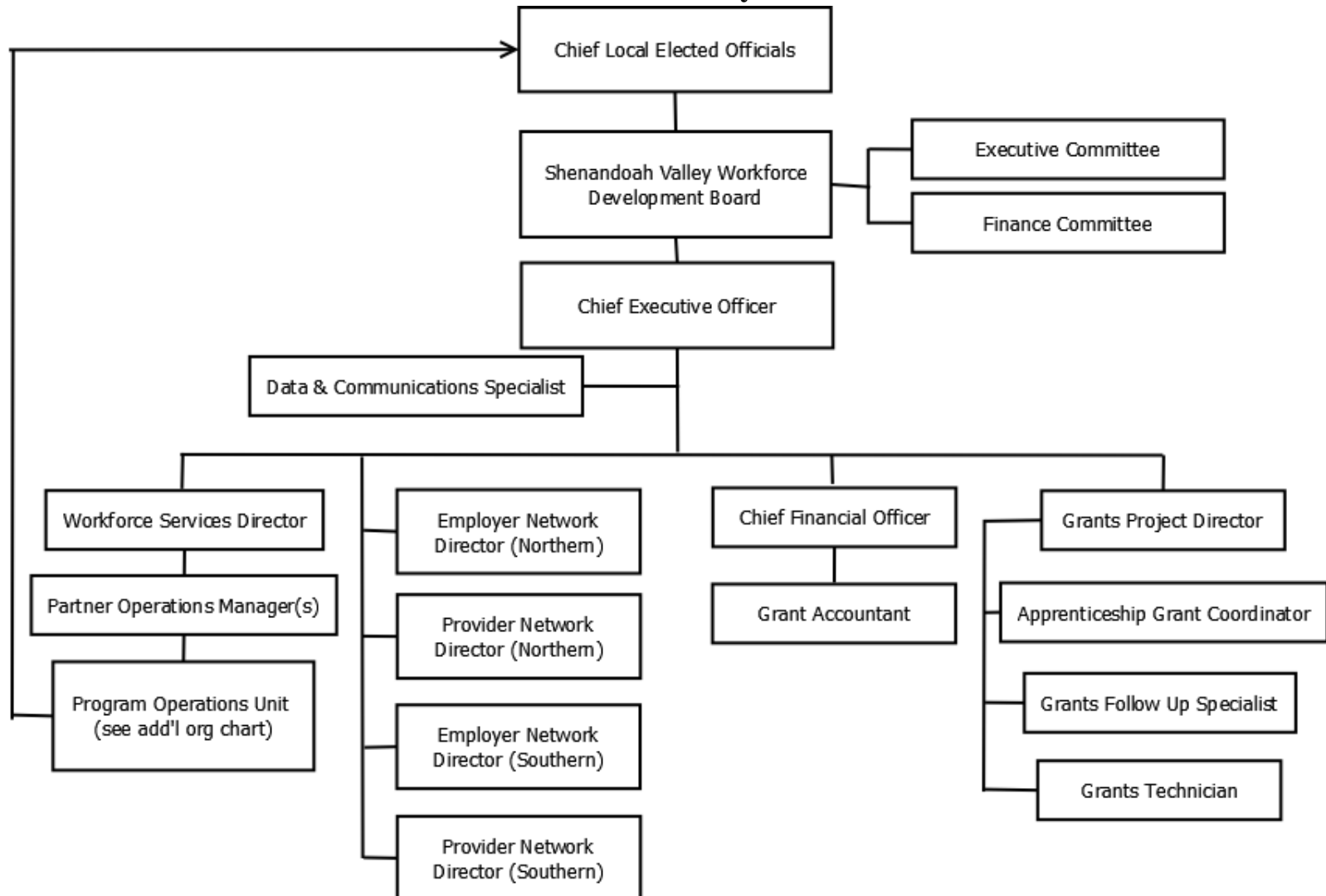
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**The Honorable Morgan Phenix, Chairman
Chief Elected Officials Consortium**

Date

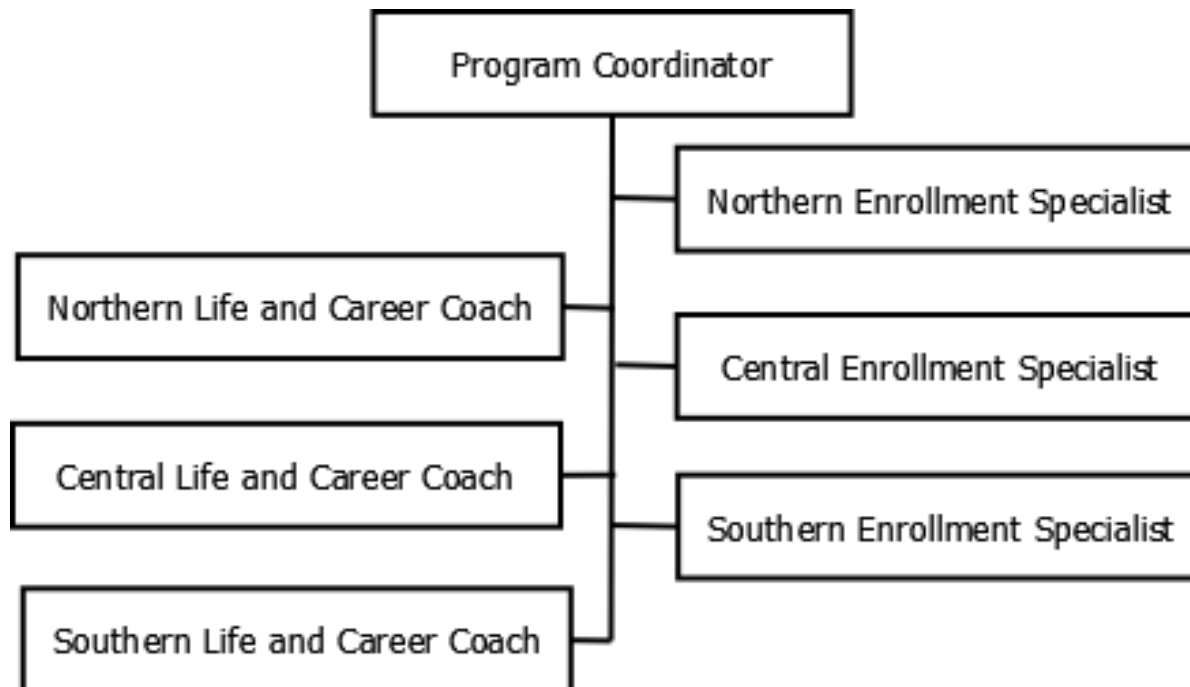


**Shenandoah Valley Workforce Development Board
Shenandoah Valley Network2Work
WIOA Title I and Discretionary Grant Board Staff**





**Shenandoah Valley Workforce Development Board
Virginia Career Works – Shenandoah Valley Centers**





Shenandoah Valley Workforce Development Board, Inc. (LWDA 4)

WIOA Title I Youth Program – Local Waiver

Request

The Workforce Innovation and Opportunity Act (WIOA) requires the competitive procurement of Title I Youth Services. Procurement is not required if the local WIOA grant recipient, the Chief Elected Officials Consortium (CEO), the fiscal agent, and the Shenandoah Valley Workforce Development Board (SVWDB) agree to forgo procurement and agree to provide Title I Youth Services. Page County is the WIOA grant recipient for the SVWDB and the SVWDB is the designated fiscal agent. Currently the Executive Committee serves as the Youth Committee and plans to do so through the initial implementation of youth programming. The Executive Committee will consider the establishment of a Youth Committee for the long term ongoing provision of youth services.

Therefore, a waiver is requested for Page County as the WIOA grant recipient, the Shenandoah Valley Chief Elected Officials Consortium (CEO), and the Shenandoah Valley Workforce Development Board (LWDA 4) to provide WIOA Title I Youth Program services. Services will be provided at the American Job Centers known as the Virginia Career Works Centers located in Harrisonburg as the comprehensive center, in Winchester as the affiliate center, and at various youth access points throughout the region. The rationale for delivering youth program services is to serve more out-of-school youth, develop an opportunity youth integrated education, training, and work program, provide more comprehensive wraparound services to address youth barriers, and expand work based learning opportunities for youth.

Background

The Department of Labor issued the Final Rules to implement WIOA Title I services, which provides the local grant recipient, the CEO Consortium, and the Local Workforce Development Board (LWDB) flexibility to award grants or contracts for youth services in accordance with WIOA sec. 123.

As it relates to the competitive selection requirement, 20 CFR Part 681, *Youth Activities under Title I of the Workforce Innovation and Opportunity Act*, has language that addresses questions and concerns regarding procurement of WIOA Title I Youth Program services. In particular, Subpart C – *Youth Program*

Design, Elements, and Parameters, Section 681.40 clarifies that competitive procurement requirements in Sec. 123 of WIOA apply only if the LWDB chooses to award grants or contracts to youth service providers to deliver some or all of the youth program elements. The 14 youth program elements are:

1. Tutoring, study skills training, and instruction leading to secondary school completions, including dropout prevention strategies;
2. Alternative secondary school offerings or dropout recovery services;
3. Paid and unpaid work experiences with an academic and occupational educational component;
4. Occupational skill training, with a focus on recognized postsecondary credentials and in-demand occupations;
5. Leadership development activities (e.g., community service, peer centered activities);
6. Supportive services;
7. Adult mentoring;
8. Follow-up services for at least 12 months after program completion;
9. Comprehensive guidance and counseling, including drug and alcohol abuse counseling;
10. Integrated education and training for a specific occupation or cluster;
11. Financial literacy education;
12. Entrepreneurial skills training;
13. Services that provide labor market information about in-demand industry sectors and occupations;
14. Postsecondary preparation and transition activities.

Performance and Budget

SVWDB's Title I Youth Program has met its annual negotiated performance goals for Program Year 2018 (July 2018 – June 2019) and Quarter 2 goals (October – December 2019) for Program Year 2019 (July 2019 – June 2020). Metrics include 1) employment 2nd quarter after exit, 2) employment 4th quarter after exit, 3) median earning 2nd quarter after exit, 4) credential attainment within one year, and 5) measurable skills gain. The SVWDB has maintained financial integrity during the indicated performance years. Title I Youth Program Funding is approximately \$665,720 for Program Year 2020 (July 2020 – June 2021).

Although the required performance metrics and budget management are important indicators of program success, the SVWDB does not feel they are the only indicators. The demographics of the

SVWDB's youth population have continually changed and evolved over years of providing services. However, the approach used for delivering youth services has remained the same traditional model for the past 20 years in which the SVWDB has contracted with five vendors for the delivery of youth services. The SVWDB seeks to implement innovative youth program approaches, which align with WIOA requirements and are rooted in customized solutions meeting the needs of the current youth demographics, especially out-of-school youth. Rather than procuring services through a contractor, the SVWDB would like to provide an innovative approach to delivering WIOA Title I Youth programming through a framework of services aligned with the new Network2Work service delivery model.

SVWDB Youth Services Program Design

Enrollment Specialists and Life & Career Coaches at Virginia Career Works service sites will provide the framework of services for the SVWDB's Title I Youth Program. The framework services include intake, objective assessments, development of individual services strategies, case management, supportive services, and follow-up services.

Framework services will be delivered utilizing the Network2Work model, a highly customized and individualized program assisting job seekers with wrap around supports to achieve sustainable success. This model places a focus on addressing all barriers that a youth job seeker may have prior to enrollment in training/internships or seeking employment. This type of in-depth support fits with the delivery of youth services, given that eligible youth job seekers enrolled in WIOA typically meet one or more of the following conditions:

1. High School Drop Out;
2. Within the age of compulsory school attendance, but has not attended school for at least the most recent school calendar year quarter;
3. Pregnant or parenting, including non-custodial parent;
4. With a disability;
5. Offender: youth involved in any stage of the juvenile or adult justice system;
6. Homeless or runaway;
7. Involved in any stage of the foster care system;
8. Low income and is:
 - a. The recipient of a high school diploma or its equivalent and is basic skills deficient;

- b. The recipient of a high school diploma or its equivalent, and is an English Language Learner.

The aforementioned conditions provide an extra level of difficulty in obtaining employment or completing an educational program for youth job seekers. Youth specialists and legislators have recognized this, and narrowed the conditions further by coining a select group of conditions as Opportunity Youth qualifiers. This group of the hardest to serve youth are between the ages of 16 – 24 and are homeless, in foster care, or involved in the justice system or are disenfranchised from employment and the education system.

Upon receiving this guidance from the state, the SVWDB developed an Opportunity Youth Strategic Plan and worked to secure a grant through Jobs for the Future (JFF) specifically focused on preparing and supporting Opportunity Youth in Registered Apprenticeship. The JFF award provides a team of national experts to provide technical assistance and best practices for working with the opportunity youth population and funding to develop and implement a pilot Opportunity Youth Apprenticeship program. The SVWDB plans to pilot this program at Byers Technical Institute (BTI) to provide in-demand training, accompanied by work experience opportunities, and extensive wrap around support for the youth. The JFF Opportunity Youth initiative builds on the work accomplished through the American Apprenticeship initiative in which 180 youth were registered in apprenticeship and 159 youth were enrolled in pre-apprenticeship training

The use of wrap around supports in conjunction with work experiences, internships, or apprenticeships leading to full time, unsubsidized employment or acceptance in a secondary training program will be the basis for the youth program under the Network2Work model. Using the Shenandoah Valley Provider and Employer Networks in the Network2Work software, youth needs will be addressed in a timely manner by designated Youth Life & Career Coaches.

Through the Provider Network, the SVWDB will collaborate with providers such as non-profit, community and faith based organizations, and state agencies to leverage funding and resources to address youth basic needs such as childcare, transportation, housing, and training. Through the Employer Network, the SVWDB will work with businesses and provide support to match qualified youth with work experiences, apprenticeship opportunities, and employment. Both networks are constantly

being expanded; the Provider Network to identify additional provider connections and to address gaps in services to meet identified youth needs, and the Employer Network to build employer relationships and to understand and add employment opportunities to the network.

The Provider Network organizations will also assist in providing the 14 Youth Elements defined by WIOA. Enrollment Specialists and Life and Career Coaches at all sites will partner with the local government and nonprofit partners listed below to provide services to youth job seekers for the 14 youth program elements. Framework services, including objective assessment administration, individual service strategy development, overall case management and follow up services will be the sole responsibility of the Shenandoah Valley Workforce Development Board. Policies, procedures and best practices for those services will be developed and monitored by the Board, and updated on a consistent basis to ensure continuous improvement.

The Provider Network organizations will also assist in providing the 14 Youth Elements defined by WIOA. Enrollment Specialists and Life and Career Coaches at all sites will partner with the local government and nonprofit partners listed below to provide services to youth job seekers for the 14 youth program elements.

Youth Program Element	Provider
Tutoring, study skills training, instruction and evidence-based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent;	<ul style="list-style-type: none"> • Region 6 Adult Education/SHINE • Northern Shenandoah Valley Adult Education • Skyline Literacy
Alternative secondary school services, or dropout recovery services, as appropriate;	<ul style="list-style-type: none"> • Region 6 Adult Education/SHINE • Northern Shenandoah Valley Adult Education • Skyline Literacy • Massanutten Technical Center • Valley Career and Technical Center • Lord Fairfax Community College

<p>Paid and unpaid work experience that have as a component academic and occupational education, which may include –</p> <ul style="list-style-type: none"> • Summer employment opportunities and other employment opportunities available throughout the school year; • Pre-apprenticeship programs; • Internships and job shadowing, and • On-the-job training opportunities; 	<ul style="list-style-type: none"> • Local Area Business Solutions Teams • SVWDB in conjunction with the American Apprenticeships Initiatives Grant and participating employer sponsors • Local employers who are members of the Shenandoah Valley Employer Network in the N2Work application • Worksite development by Youth Life and Career Coaches
<p>Occupational skills training which may include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in-demand industry sectors or occupations in the local area;</p>	<ul style="list-style-type: none"> • SVWDB operating under the VA State Eligible Training Providers List • Partnership with American Apprenticeship Initiative Grant and other in house discretionary grant funding
<p>Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.</p>	<ul style="list-style-type: none"> • Region 6 Adult Education/SHINE • Northern Shenandoah Valley Adult Education • SVWDB operating under the VA State Eligible Training Providers List • Shenandoah Valley Employer Network
<p>Leadership development opportunities, which may include community service and peer centered activities encouraging responsibility and other positive social behaviors during non-school hours, as appropriate.</p>	<ul style="list-style-type: none"> • Local providers who are members of the Shenandoah Valley Provider Network in the N2Work application
<p>Supportive services (linkages to community services):</p> <ul style="list-style-type: none"> • Transportation • Child Care 	<ul style="list-style-type: none"> • County Departments of Social Services • Harrisonburg Public Transit • Bright Bus • County Health Departments

<ul style="list-style-type: none"> • Housing and Accommodation for youth with disabilities • Uniforms • Referrals to Healthcare • Educational Testing 	<ul style="list-style-type: none"> • Department of Aging and Rehabilitative Services • Department for Blind and Vision Impaired • Area Adult Education Testing Centers • Local providers who are members of the Shenandoah Valley Provider Network in the N2Work application
Adult mentoring for the period of participation and subsequent period, for a total of not less than 12 months.	<ul style="list-style-type: none"> • Volunteer program developed by the SVWDB as part of Network2Work implementation
Follow-up services for not less than 12 months after the completion of participation, as appropriate.	<ul style="list-style-type: none"> • Enrollment Specialists • Life & Career Coaches • Provider Network Director
Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate.	<ul style="list-style-type: none"> • Area Community Services Board's • Gemeinschaft Home, Oxford House, Faithworks Inc, and other community based organizations • Area ASAPs • Local providers who are members of the Shenandoah Valley Provider Network in the N2Work application
Financial literacy education.	<ul style="list-style-type: none"> • Area banks that provide education free of charge (BB&T, DCCU, etc.) • FDIC Financial Literacy Program • Employer Network Director
Entrepreneurial skills training.	<ul style="list-style-type: none"> • Shenandoah Valley Small Business Development Center
Services that provide labor market and employment information about in-demand industry sectors or occupations available in the	<ul style="list-style-type: none"> • Virginia Employment Commission • Business Solutions Teams • Employer Network Director • Enrollment Specialists

local area, such as career awareness, career counseling, and career exploration services.	
Activities that help youth prepare for and transition to postsecondary education and training.	<ul style="list-style-type: none"> • Local Community Colleges and Technical Centers • Region 6 Adult Education/SHINE • Northern Shenandoah Valley Adult Education • Skyline Literacy • Enrollment Specialists and Life & Career Coaches

Partner working agreements will be developed with provider organizations for the delivery of needed services for WIOA youth. When the Enrollment Specialists and Life & Career Coaches cannot access provider services to perform the 14 youth program elements, they will follow supportive services policies and guidelines to acquire and expend supportive services funds or follow procurement procedures to purchase services for youth job seekers.

Action Requested

The Shenandoah Valley Workforce Development Board would like approval from Page County, the local grant recipient, to perform Title I Youth Services for Program Year 2019 (FY20).

Request:

Jeff Stapel, Chairman, Shenandoah Valley Workforce Development Board
SVWDB Fiscal Agent

Date

Approved:

Morgan Phenix, Chairman, Page County Board of Supervisors
Chairman, Shenandoah Valley Chief Elected Officials Consortium

Date

Amity Mohler, County Administrator, Page County

Date