



**September 17, 2015
9:00 – 11:00 a.m.
Ice House
127 West Bruce Street, Room 117
Harrisonburg, VA**

- **Call to Order**
 - a) Roll Call
 - b) Introduction of Guests

Jeff Stapel
Debbie Berry
Jeff Stapel
- **Consent Agenda**
 - a) Prior Meeting Minutes (July 16, 2015)
 - b) Finance Committee Report
 - c) Valley Workforce Center Report (July 2015)
 - d) Valley OJT Report

Board vote required.
- **SVWDB Outreach and Communications Program**

Karen Lawrence
Director, KL Creative Media
- **American Apprenticeship Initiative: Valley to Virginia (V2V)**

Debby Hopkins
- **SVWDB as Regional Convener**

Sharon Johnson

Board vote required.
- **Virginia Board of Workforce Development (VBWD)**

Sara Dunnigan, Executive Director, VBWD
Secretary of Commerce and Trade, Office of Governor Terence R. McAuliffe

 - a) Role of the VBWD
 - b) Priorities, Challenges, and Accomplishments of the VBWD
 - c) Interactions of State and Local Boards
 - d) Expectations of the Local Board
- **Virginia Department of Education, Office of Adult Education and Literacy**
 - a) State Perspective, WIOA Implementation Partnering
 - Susan Clair, Director Office of Adult Education and Literacy
 - b) Local Perspective
 - Katy Parrish, Region 6, Adult Education Program Manager
 - Lyda Kiser, Director Office of Transition Programs LFCC
 - Amy Judd, Regional Program Manager for Adult Education LFCC
- **Other Business**

Jeff Stapel
- **Public Input (Rules and Guidelines attached)**

Jeff Stapel
- **Adjournment**

Jeff Stapel

**Next Meeting Date and Time: November 12, 2015, 9:00 – 11:00 a.m.
Meeting Location: Ice House, 127 West Bruce Street, Room 117, Harrisonburg, VA**

Public Input Rules and Guidelines

- 1) Citizens desiring to speak during the public input period must sign in on the Public Input Sign-in sheet to provide information which includes printed name, organization (if applicable) and input topic. This will allow for citizens to be recognized by the Chairman of the Board during the Public Input period.
- 2) Individuals should stand when recognized by the Chairman of the Board; speak their name, organization (if applicable) and input topic.
- 3) Individuals should direct input to the Chairman of the Board.
- 4) Individuals are limited to no more than five (5) minutes. The time limit applies per individual and not per topic. Individual input to address multiple topics is limited to five minutes.
- 5) Individuals representing a group of citizens are limited to five (5) minutes; members comprising the group represented forfeit their individual time to speak.
- 6) When there are multiple individuals requesting time for public input on a single topic and the input is the same, at the Chairman of the Board's discretion, the number of speakers may be limited in order to make effective use of Board member's time and to allow an opportunity for input on multiple topics to be heard by the Board.
- 7) All citizens are strongly encouraged to put their comments in writing to the Board prior to the meeting for inclusion in the Board materials. Such written comments should be submitted to the SVWIB office the Monday prior to the Board meeting.



July 16, 2015
9:00-11:00 a.m.

The Shenandoah Valley Workforce Development Board, Inc. (SVWDB) held a business meeting on Thursday, July 16, 2015 at the Ice House, 127 West Bruce Street, Room 117, Harrisonburg, VA. The meeting started at 9:00 a.m.

Call to Order

Members present included:

Corey Berkstresser, Private
Kip Brannon, Private
Andrew Breeding, Private
Carolyn Clark, Private
Jeanian Clark, Public
Todd Cook, Labor/CBO/Apprenticeship
Meredith Downey, Public
Jackson Green, Labor/CBO/Apprenticeship
Linda Hershey, Private
Donna Holloway, Public
George Homan, Labor/CBO/Apprenticeship
Gary Keener, Public

Jo Lee Loveland-Link, Private
Mike Lowe, Private
Karen Parker, Private
Marco Pineda, Labor/CBO/Apprenticeship
Janice Shanks, Private
Pam Snyder, Private
Jeff Stapel, Private
Jonah Windham, Private
Samuel Insana, Private
Lorena McQueen (representing Nelson Diaz)
Sandy Rinker (representing Marshall Price)
Diane McBride (representing Cindy Roberts)

The following guest attended this meeting: David Silcox (VEC-Harrisonburg, Manager), Rick Slusher (VEC Regional Manager), Katie Rice (Shenandoah County Public Schools), Elizabeth Bouldin-Clopton (VWC/Goodwill, Director), Clay Stein (VWC/Goodwill, Sr. Director), Anna Teter (VWC/Goodwill, Area Coordinator), Melanie Blosser (VWC/Goodwill, Area Coordinator), Vici Garber (SHINE Regional Specialist), Katy Parrish (Region 6 Adult Ed. Program Manager).

Staff attending the meeting: Sharon Johnson, Loretta Snow, Cathi Michie, Debbie Berry

Review of Prior Meeting Minutes

Meeting minutes were reviewed.

Motions was made by Meredith Downey to approve prior meeting minutes, seconded by Pam Snyder. Motion was passed.

SVWDB Operations

Valley Workforce Center Update – Elizabeth Bouldin –Clopton and Clay Stein

Elizabeth reviewed information for May, 2015, Dashboard Report included in packet (page 11 of handout). The Workforce Centers have had a successful year with 10, 004 visitors.

Elizabeth reported on the following:

- Outreach continues with 38 presentations done in May.
- She is working with Gemeinschaft to do work readiness with the residents. She is also working with the Department of Corrections to put together a training in Manufacturing for a cohort of 10 offenders.
- Added new class “Money Matters” to the Workforce Center’s list of work readiness classes.
- Customer satisfaction was 94% for the month of May
- The majority of referrals to the Workforce Centers are coming from family and friends of participants and the VEC.
- She is working to get SCSEP into the northern area One Stop.

Clay reported that as of June 30, 2015, they have enrolled 312 new participants and there have been 141 that exited from the program. Clay also discussed placement rates for the Adult, Dislocated Workers, and Youth programs (report included in Board packet).

Eligible Training Provider Status – Sharon Johnson

Sharon reported that we are waiting on guidance from the State regarding recertifications through December 2015.

Training Provider Decision Brief – Jeff Stapel

Motion was made by George Homan and seconded by Pam Snyder to approve the recertification application for Mary Baldwin College.

WIOA Implementation

WIOA Implementation Update – Sharon Johnson

Sharon discussed the various steps that have been completed and work that is still being done to implement WIOA.

Sharon discussed the following items:

- Page County has agreed to continue as our grant recipient. The WIOA Title I Grant Award Agreement between the Virginia Community College System and Local Workforce Development Area IV has been signed.
- The request for the SVWDB service region to remain the same geographic service region has been approved by the Board and CLEO Consortium and the Governor.
- Board member appointments have been made to ensure WIOA Board composition compliance. The Board certification packet has been submitted to the state for review and approval by the Governor. The state requires that 51% of Board members must be from the private sector, we

are currently at 53%. A new requirement is for 20% of the Board composition to include organized labor, apprenticeship and community organizations and we are at 21%

- SVWDB staff are reviewing and updating operational policies and participant forms.
- A great deal of effort is going into the Eligible Training Provider policy development, form creation, and process flow.
- New regulations on Incumbent Worker Training (draft included in Board packet).
- Changes in VAWC system, which is the state's database and system of record.
- New contract signed by Goodwill to provide services.
- Work continues on co-location with our partners in our workforce centers. Biggest issue to overcome is cost allocation.
- Budgets proposed and in place to meet the 40% training requirement of money allocated in the Notice of Obligation of funds. Plans in place to meet and hopefully exceed that requirement. Fifty three percent of our budget has been allocated to training.
- The sector partnership proposal that was written by 15 WIB directors was not awarded to Virginia.

Incumbent Worker – Sharon Johnson

Sharon discussed the Incumbent Worker Program (page 20 in packet). Twenty percent of our funds can be used for Incumbent Worker training. One requirement is that employee must have been employed for 6 months or more and another requirement is that Non-federal funds be provided by employer for training (this has been tiered based on number of employees), this can be cash or in-kind. A draft of the state policy is out for public comment and review. Layoff aversion requirement has been removed from the WIOA policy. Sharon stated that we will take the state policy and draft a local policy to be reviewed and approved by the Board.

Registered Apprenticeships – Sharon Johnson

Sharon stated that there is a big emphasis on apprenticeships statewide and nationally. The Governor would like to see apprenticeship numbers double. Todd Cook, Apprenticeship Representative, gave an overview of how apprenticeships work. Sharon asked the board members for input regarding their prospective on apprenticeships. The SVWDB has submitted a \$4M proposal for the American Apprenticeship Initiative.

SVWDB Workforce Initiatives

Valley OJT - Sharon reported that the Valley OJT project (page 23 of packet), was awarded a 1 year, no cost extension and will now end March 2017. The grant is in the retention phase and follow-up with participants and employers is being completed. The report shows the amount of money that was used for OJT's.

DW NEG Grant – The target goal for this grant is 36 DWs being placed in OJT, at this time we have placed 34 participants. The grant ends June 2016.

Job Driven OJT – 1.4 million dollar grant awarded to the state. VA is late organizing and starting implementation, at this time the Shenandoah Valley Workforce area is leading the state in number of participants enrolled and in implementation. The grant is a bit cumbersome but we are making it work.

Committee Reports

Finance Committee – Brian Brown

Cathi Michie, CFO, of SVWDB, reviewed with the Board members the financial documents that were included in the Board packet. The report is through May 2015. Cathi discussed the expenditures to date, WIOA transition funds, and the proposed budget for the 2015-2016 program year.

A motion was made by Pam Snyder and seconded by Mike Lowe to approve the proposed budget for PY 2015-2016. Motion passed.

Cathi reported that the Finance Committee with the approval of the Executive Committee has chosen Larry Saunders & Associates for the SVWDB auditor.

Executive Committee – Jeff Stapel

Jeff reported that the Executive Committee has been making decisions regarding transition to WIOA. Jeff also stated that we need a nomination for a new member of the Executive Committee to replace Paul McFarland. Jeff stated that he would like to have someone from the business sector.

Other Business – Jeff Stapel

Jeff stated that there are conflicts with the meeting dates in September and November and would like to move the meetings to a week later. It was agreed upon and the September meeting will be held on the 17th and the November meeting will be held on the 19th.

Public Input

There was no public input.

Adjournment

There being no further business the meeting was adjourned at 10:33 a.m.

Next Meeting date and time: Thursday, September 17, 2015, 9:00-11:00 a.m., location is Ice House, 127 Bruce Street, Room 117, Harrisonburg, VA.

Shenandoah Valley Workforce Development Board, Inc.
Statement of Financial Position
As of July 31, 2015

Unaudited

Assets

Current Assets

Cash and cash equivalents	\$	22,735
Accounts receivable		268,345

Total Assets	\$	291,080
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Liabilities and Net Assets

Current Liabilities

Accounts payable	\$	435,753
Accrued leave		29,342

Total Liabilities	\$	465,095
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Net Assets

Unrestricted	\$	30
Temporarily restricted		(174,045)

Total Net Assets	\$	(174,015)
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Total Liabilities and Net Assets	\$	291,080
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Shenandoah Valley Workforce Development Board, Inc.
Statement of Activities - With FY2016 Budget
Unaudited

	For the period ended July 31, 2015			FY2016 Budget	% of Total Budget
	Unrestricted	Temporarily Restricted	Total		
Changes in Net Assets					
Support and revenue					
WIA Grants	\$ -	\$ -	\$ -	\$ 4,018,000	0%
OJT Grant	-	759	759	558,500	0%
NEGrant	-	-	-	17,000	0%
JD NEGrant	-	-	-	1,045,000	0%
DEI Grant	-	-	-	18,000	0%
WIOA Transitions	-	-	-	6,100	0%
Other revenue	-	-	-	-	0%
Satisfaction of Program Restrictions	174,804	(174,804)	-	-	0%
Total Support and revenue	\$ 174,804	\$ (174,045)	\$ 759	\$ 5,662,600	0%
Expenses					
WIA Grants Expenses					
Administration					
Personnel	\$ 23,052	\$ -	\$ 23,052	\$ 361,000	6%
Operations	918	-	918	13,000	7%
Office operations	306	-	306	8,800	3%
Financial	1,365	-	1,365	27,600	5%
Travel	1,295	-	1,295	37,000	4%
Total Administration	26,936	-	26,936	447,400	6%

Shenandoah Valley Workforce Development Board, Inc.
Statement of Activities - With FY2016 Budget
Unaudited

	For the period ended July 31, 2015			FY2016 Budget	% of Total Budget
	Unrestricted	Temporarily Restricted	Total		
Program Services					
Adult contracts	32,223	-	32,223	744,000	4%
Dislocated worker contracts	23,545	-	23,545	496,000	5%
Youth contracts	35,654	-	35,654	660,000	5%
Special youth pilot	1,140	-	1,140	175,000	1%
Goodwill One Stop Services	5,649	-	5,649	68,000	8%
Incumbent worker training	-	-	-	291,000	0%
Professional services	-	-	-	5,000	0%
Valley Workforce (Leases, IT, etc.)	16,947	-	16,947	170,000	10%
Purchase of new computers	4,481	-	4,481	15,000	30%
Board website, branding & outreach	2,000	-	2,000	57,000	4%
Total Program Services	121,639	-	121,639	2,681,000	5%
Total WIA Grants Expenses	148,575	-	148,575	3,128,400	5%

Shenandoah Valley Workforce Development Board, Inc.
Statement of Activities - With FY2016 Budget
Unaudited

	For the period ended July 31, 2015			FY2016 Budget	% of Total Budget
	Unrestricted	Temporarily Restricted	Total		
OJT Grant Expenses					
Administration					
Personnel	16,497	-	16,497	180,000	9%
Outreach	145	-	145	7,500	2%
Office operations	36	-	36	8,200	0%
Financial	-	-	-	300	
Travel	133	-	133	14,500	1%
Total Administration	16,811	-	16,811	210,500	8%
Total Program Services	-	-	-	348,000	0%
Total OJT Grant Expenses	16,811	-	16,811	558,500	3%
NEGrant Expenses					
Administration					
Personnel	983	-	983	2,500	39%
Office operations	16	-	16	-	0%
Travel	116	-	116	100	116%
Total Administration	1,115	-	1,115	2,600	43%
Total Program Services	-	-	-	14,400	0%
Total NEGrant Expenses	1,115	-	1,115	17,000	7%

Shenandoah Valley Workforce Development Board, Inc.
Statement of Activities - With FY2016 Budget
Unaudited

	For the period ended July 31, 2015			FY2016 Budget	% of Total Budget
	Unrestricted	Temporarily Restricted	Total		
JD NEGrant Expenses					
Administration					
Personnel	7,487	-	7,487	101,000	7%
Office operations	69	-	69	3,000	2%
Travel	242	-	242	10,000	2%
Total Administration	7,798	-	7,798	114,000	7%
Total Program Services	-	-	-	931,000	0%
Total JD NEGrant Expenses	7,798	-	7,798	1,045,000	1%
DEI Grant Expenses					
Total Program Services	97	-	97	18,000	1%
Total DEI Grant Expenses	97	-	97	18,000	1%

Shenandoah Valley Workforce Development Board, Inc.
Statement of Activities - With FY2016 Budget
Unaudited

	For the period ended July 31, 2015			FY2016 Budget	% of Total Budget
	Unrestricted	Temporarily Restricted	Total		
WIOA Transitions Grant Expenses					
Administration					
Personnel	408	-	408	4,000	10%
Office operations	-	-	-	100	0%
Travel	-	-	-	2,000	0%
Total Administration	408	-	408	6,100	7%
Total WIOA Transitions Grant Expenses	408	-	408	6,100	7%
Total Expenses	174,804	-	174,804	4,773,000	4%
Change in Net Assets	\$ -	\$ (174,045)	\$ (174,045)	\$ 889,600	
Net Assets, Beginning	30	-	30		
Net Assets, Ending	\$ 30	\$ (174,045)	\$ (174,015)		

Valley Workforce Center

July 2015

22 days of operation

WIA PROGRAM INFORMATION

WIA Clients Program YTD	Adult	Dislocated Worker	Youth	Totals
Carryover Clients from Previous Program Year	123	80	113	316
New Enrollment for this Program Year	10	3	6	19
New Enrollment July 2015	10	3	6	19
Exited July 2015	11	9	5	25
Exits this Program Year	11	9	5	25
Total Active WIA Participants	122	74	114	310
Placement Rate	55%	100%	100%	80%
Average Wage at Placement	\$13.13	\$16.13	\$8.70	\$12.75
Exited Exclusion from Performance	3	3	3	9

TRAFFIC	MONTH	YTD
Northern New	150	150
Northern Returning	238	238
Central New	204	204
Central Returning	274	274
Southern New	18	18
Southern Returning	20	20
Other (outside of Area 4)	-	-
Classes, meetings, presentations	104	104
Total Traffic	1,008	1,008
Last Year Same Month		371
Monthly Avg YTD	1 month	1,008
Daily Avg - Month and YTD	46	46

REFERRALS		
RESOURCE ROOM	40.0%	350
WIA/SCSEP	46.2%	418
MTC/VCTC/PTC	17.5%	158
DRS/DEI	7.4%	67
DSS	8.7%	79
ADULT ED/GED/LITERACY	2.2%	20
COMMUNITY COLLEGE	33.5%	303
VETERAN'S SERVICES	4.4%	40
TELAMON	1.9%	17
ESOL	3.2%	29
VEC/EMPLOYMENT SERVICES	41.4%	374
Total Referrals from front desk this month		1,855
Total Referrals from the front desk YTD		1,855

RESIDENCY	
<p>Visitors by location</p> <p>■ Northern Region ■ Central Region ■ Southern Region ■ Other</p>	
NORTHERN REGION	38.5%
Clarke, Frederick, Page, Shenandoah, Warren and Winchester	
CENTRAL REGION	47.4%
Augusta, Harrisonburg, Highland, Rockingham, Staunton, Waynesboro	
SOUTHERN REGION	3.8%
Bath, Buena Vista, Lexington, Rockbridge	
Other (classes, meetings, presentations)	10.3%

UNEMPLOYMENT RATE (most recent available)			
	June 2015	June 2014	Percent Change
LWIA IV	5.1%	5.4%	-0.3
VIRGINIA	5.0%	5.4%	-0.4
US	5.5%	6.3%	-0.8
AUGUSTA	4.7%	4.8%	-0.1
BATH	4.1%	4.3%	-0.2
BUENA VISTA	6.4%	6.4%	0.0
CLARKE	4.3%	4.5%	-0.2
FREDERICK	6.2%	4.8%	1.4
HARRISONBURG	7.0%	7.2%	-0.2
HIGHLAND	3.3%	3.5%	-0.2
LEXINGTON	9.8%	9.4%	0.4
PAGE	6.7%	7.2%	-0.5
ROCKBRIDGE	5.8%	5.6%	0.2
ROCKINGHAM	4.7%	5.0%	-0.3
SHENANDOAH	4.7%	5.0%	-0.3
STAUNTON	5.1%	5.4%	-0.3
WARREN	5.2%	5.6%	-0.2
WAYNESBORO	5.3%	5.5%	-0.2
WINCHESTER	4.8%	5.2%	-0.4

OJTs by Economic Locality

Locality	OJTs to Business paid through 8/15
Augusta 20.69%	\$ 510,824
Frederick 18.1%	\$ 447,264
Harrisonburg 16.1%	\$ 396,603
Winchester 12.6%	\$ 311,086
Buena Vista 12.58%	\$ 310,558
Waynesboro 6.0%	\$ 148,240
Staunton 3.73%	\$ 92,186
Rockingham 3.66%	\$ 90,293
Rockbridge 3.24%	\$ 79,990
Warren 2.41%	\$ 59,534
Shenandoah .5%	\$ 13,207
Lexington .4%	\$ 9,750

SVWDB Total \$ 2,469,536

Valley OJT - Grant Program Status

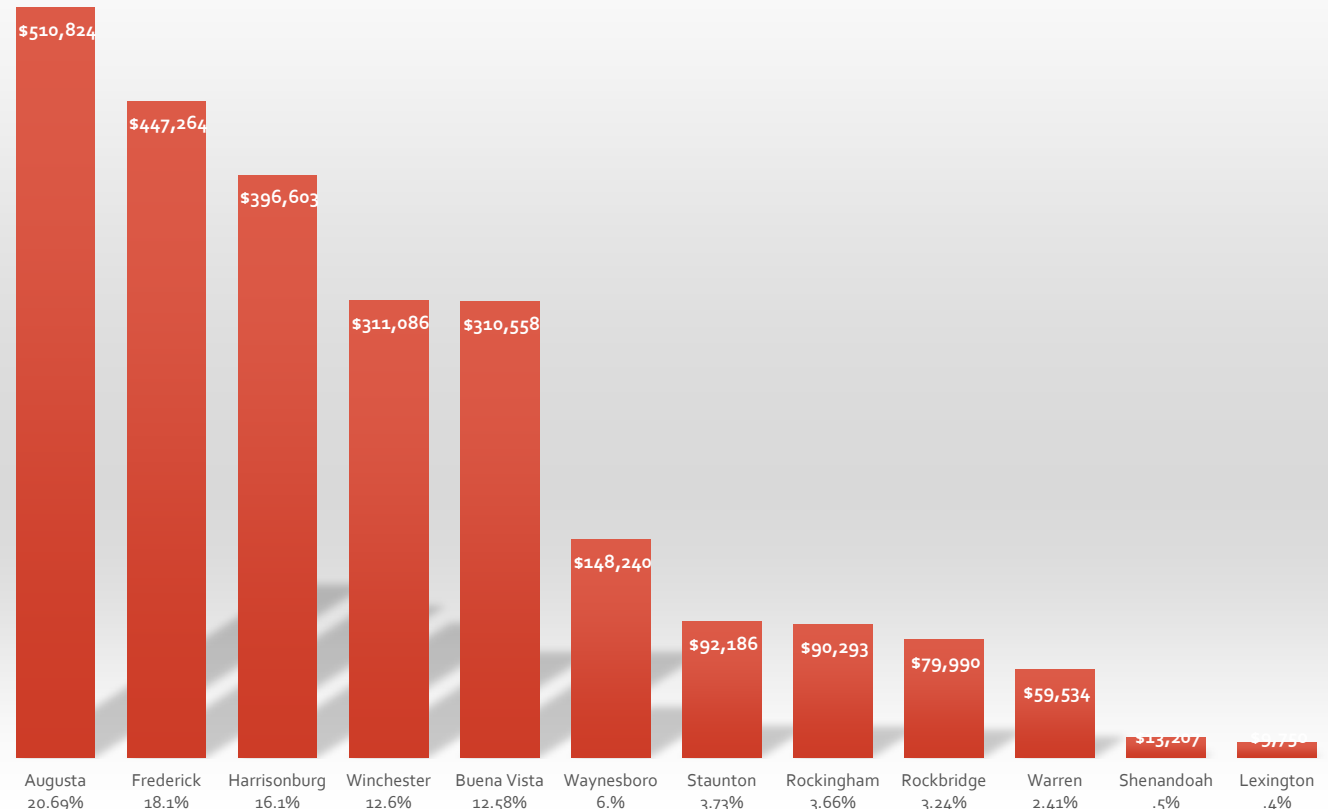
H-IB Grant - Manufacturing & Health Care - \$5 Million
490 Contracts: Original Goal 310; Revised Goal 450
Extension approved to 4/1/2017

Dislocated Worker Training National Emergency Grant
Subawardee from VCCS; \$165,000 - SVWDB
Dislocated participants, any industry
36 OJTs - Achieved Goal of 36
Extension of grant to 6/30/2016

Job Driven National Emergency Grant
Subawardee from VCCS; \$1.4 Million
Dislocated participants, any industry
LFCC and DSLCC On-Ramp Training and
OJTs throughout SVWDB region (includes BRCC)
150 Total Participants; 10 to date

\$4 Million American Apprenticeship Grant
September 9, 2015 Awarded

Valley OJT - Employer Payments by Locality - August 2015



Abstract

- I. Lead Applicant Name: Shenandoah Valley Workforce Investment Board
- II. Lead Applicant City/State: Harrisonburg, Virginia
- III. Primary Partnership Entities:
 - a. Private Sector Entity: Virginia Manufacturers Association, a business-related nonprofit organization
 - b. Public Sector Entity: Shenandoah Valley Workforce Investment Board
LWIA Local 4
- IV. Additional Key Partner(s): Virginia Department of Labor and Industry
Division of Registered Apprenticeship a DOL-recognized State Apprenticeship Agency
- V. Areas Served by Grant: Commonwealth of Virginia
- VI. Total Funding Level Requested: \$4 Million
- VII. Project Name: Valley to Virginia (V2V) Apprenticeship Initiative
- VIII. Summary of Key Program Activities:
 - 1. Pre-Apprenticeship programs to increase pathways for underrepresented populations to obtain registered apprenticeships in welding and mechatronics occupations.
 - 2 -Increase penetration in a newly approved Industrial Manufacturing Technician (IMT) occupation (RAPIDS Code; 2031 Hybrid) by incorporating the Virginia Manufacturing Association's Manufacturing Technician I, industry endorsed certificate as the core Job Related Technical Instruction (RTI); the remaining 164 hours of RTI are packaged for ease of customizing the apprenticeship with craft skills, safety training, remedial, ESL, or soft skills (essential employment skills) options.

3-Apprenticeship Coaches will be hired to promote registered apprenticeship with business and expand the capacity of the state apprenticeship agency to service the increased volume of apprenticeship activity.

4-Promotion will include a just launched year-long campaign, “***InDEMAND*** Careers in the Shenandoah Valley” including 26 television spots promoting high-wage, high-growth, high demand jobs closely aligned with apprenticeships.

5-College credit evaluation for Journeyman certification at RACC member colleges.

- IX. Total Number of Participants to be Served: 600
- X. Populations to be Served: Underrepresented groups in registered apprenticeship
- XI. Targeted Industries/Occupations: Advanced Manufacturing Industry. Skilled Trades In-Demand Occupations in H-1B Career Pathways including Mechatronics, Industrial Maintenance Technician; CNC Machine Operator, Welder, and Production Technician
- XII. Public Contact Information: Sharon Johnson, CEO, Shenandoah Valley Workforce Investment Board, (540) 442.7134; sjohnson@valleyworkforce.com



BOARD DECISION BRIEF

Regional Convener

Board Meeting Date: September 17, 2015

Reference: S.B. 1372 (Section 2.2-2472.1) requires each Local Workforce Development Board in Virginia to identify an organization to serve as a Regional Workforce Convener.

The Workforce Innovation and Opportunity Act (WIOA) Section 107 defines the functions of the local board to include development of a local strategic workforce plan, conduct workforce research and regional labor market analysis, convene regional workforce system stakeholders, identify resources and leverage support, engage employers, promote proven and promising practices, and develop strategies for the use of technology in effective delivery of services. (Not a complete list of responsibilities.)

Background: The responsibility of appointing a Regional Workforce Convener has been acknowledged and discussed at previous Board meetings as a requirement of the implementation of S.B. 1372 and the WIOA implementation of the new and expanded strategic role of the Local Workforce Development Board.

Action Needed: A review of the attached resolution which identifies the Shenandoah Valley Workforce Development Board as the Regional Workforce Convener for Workforce Development Area IV. A motion and vote to accept the resolution.



Shenandoah Valley Workforce Development Board, Inc.
Resolution Identifying the Regional Workforce Convener for Workforce Area IV
September 17, 2015

Resolved: WHEREAS the Virginia General Assembly approved S.B. 1372 and Governor McAuliffe signed S.B. 1372 on March 17, 2015, and

WHEREAS S.B. 1372 includes a provision (Section 2.2-2472.1) requiring each Local Workforce Development Board in Virginia to identify an organization to serve as a Regional Convener of business, economic development, regional planning commissions, education at all levels, and human service agencies to focus on community workforce issues and the development of solutions to current and prospective business needs for a skilled labor force at the regional level.

WHEREAS S.B. 1372 requires each regional convener to develop, in collaboration with other workforce development entities in the region, a local plan for employer engagement. The plan shall 1) specify the policies and procedures to be followed by all of the region's workforce development entities when engaging the region's employers, 2) address how the region's workforce entities will involve employers in the formation of new workforce development initiatives and 3) identify which activities will be undertaken to address employer's specific workforce needs.

WHEREAS the Shenandoah Valley Workforce Development Board has been in operation since 2000 (and even earlier as the Shenandoah Valley Private Industry Council) and **WHEREAS** the Shenandoah Valley Local Workforce Development Area IV is a high performing workforce area in Virginia and **WHEREAS** the vision of the Shenandoah Valley Workforce Development Board is to lead Virginia in ensuring a highly skilled and engaged workforce to integrate workforce development and economic development activities to produce a vibrant economy with unparalleled quality of life and **WHEREAS** the mission of the Shenandoah Valley Workforce Development Board is to build partnerships to create workforce opportunities that cultivate business, grow jobs, develop people, and build community.

THEREFORE, BE IT DETERMINED THAT the Shenandoah Valley Workforce Development Board, on behalf of Workforce Development Area IV, has declared and voted at its regular Board meeting on September 17, 2015 that the Shenandoah Valley Workforce Development Board shall be designated as the regional convener for Local Workforce Development Area IV, which includes the counties of Augusta, Bath, Clarke, Frederick, Highland, Page, Rockbridge, Rockingham, Shenandoah, and Warren and the cities of Buena Vista, Harrisonburg, Lexington, Staunton, Waynesboro, and Winchester, an area of over 5,000 square miles, 509,000 residents and thousands of businesses.

THEREFORE, BE IT DETERMINED THAT the staff of the Shenandoah Valley Workforce Development Board shall also staff the Board's role as the Regional Workforce Convener.

Signed: Jeff Stapel, Chairman, Shenandoah Valley Workforce Development Board

SVWDB, Inc. Board of Directors

fname	lname	email	work phone	Fax	Employer	Sector
John	Albert	jaibew50@gmail.com	540-246-6178	540-740-3822	IBEW Local 50/VaAFL-CIO	Labor/CBO/Apprenticeship
Devon	Anders	devon.anders@interchangeeco.com	540-433-1900		InterChange Group, Inc.	Private
Patrick	Barker	pbarker@winve.com	540-665-0973	540-722-0604	Frederick County Economic Development	Public
Corey	Berkstresser	cberkstresser@leehi.com	540-463-3478 ext 295	540-463-1543	Lee Hi Vesuvius, Inc.	Private
Kip	Brannon	tobranno@howellmetal.com	540-740-4730	540-740-4780	Howell Metal Company	Private
Andrew	Breeding	abreeding@tenneco.com	540-432-3562	540-432-3563	Tenneco Automotive Operating Co.	Private
Brian	Brown	bbrown@bvcity.org	540-261-8616	540-261-2142	City of Buena Vista - Economic Development	Public
Steve	Burnette	steven.burnette@Hollister.com	540-337-5608	540-337-5644	Hollister Incorporated	Private
Carolyn	Clark	clarkc@pginw.com	540-946-7110		Polymer Group, Inc.	Private
Jeanian	Clark	jclark@lfcc.edu	540-868-7122	540-868-7020	Lord Fairfax Community College	Public
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