



Board of Directors and Chief Elected Officials Consortium Meeting

**November 10, 2016
10:00 a.m. – 12:00 p.m.
Ice House
127 West Bruce Street (Room 117)
Harrisonburg, VA**

- **Call to Order**
 - a) Roll Call
 - b) Introduction of Guests
 - c) Prior Meeting Minutes (May 12, 2016, Sept. 8, 2016)

Jeff Stapel
Joan Hollen
Jeff Stapel
- **Consent Agenda**

Jeff Stapel

 - a) Valley Workforce Centers Report
 - b) WIOA Dashboard Report
 - c) Finance Committee Report
 - d) Future Meeting Dates
- **SVWDB Workforce Initiatives**

Jeff Stapel
Debby Hopkins

 - a) Valley OJT Report
 - b) V2V Advisory Council Meeting
- **Local Strategic Plan**

Jeff Stapel
Camille Miller
- **Other Business**

Jeff Stapel
Carrie Chenery

 - a) **Go Virginia Update**
 - b) **Public Input (Rules and Guidelines attached)**

Jeff Stapel
 - c) **Adjournment**

Jeff Stapel

**Next Meeting Date and Time: January 12, 2017, 10:00 a.m. – 12:00 p.m.
Ice House, Room 117, 127 W. Bruce Street, Harrisonburg, VA**

Public Input Rules and Guidelines

- 1) Citizens desiring to speak during the public input period must sign in on the Public Input Sign-in sheet to provide information which includes printed name, organization (if applicable) and input topic. This will allow for citizens to be recognized by the Chairman of the Board during the Public Input period.
- 2) Individuals should stand when recognized by the Chairman of the Board; speak their name, organization (if applicable) and input topic.
- 3) Individuals should direct input to the Chairman of the Board.
- 4) Individuals are limited to no more than five (5) minutes. The time limit applies per individual and not per topic. Individual input to address multiple topics is limited to five minutes.
- 5) Individuals representing a group of citizens are limited to five (5) minutes; members comprising the group represented forfeit their individual time to speak.
- 6) When there are multiple individuals requesting time for public input on a single topic and the input is the same, at the Chairman of the Board's discretion, the number of speakers may be limited in order to make effective use of Board member's time and to allow an opportunity for input on multiple topics to be heard by the Board.
- 7) All citizens are strongly encouraged to put their comments in writing to the Board prior to the meeting for inclusion in the Board materials. Such written comments should be submitted to the SVWIB office the Monday prior to the Board meeting.



**Shenandoah Valley Workforce Development Board
Board of Directors Meeting
September 8, 2016
10:00 a.m. – 12:00 p.m.**

The Shenandoah Valley Workforce Development Board, Inc. (SVWDB) held a business meeting on Thursday, September 8, 2016 at 127 W. Bruce Street, Harrisonburg, Virginia.

Call to Order – Jeff Stapel

The meeting was called to order at 10:03 a.m.

Members present included:

Andrew Breeding – Private	Cynthia Roberts - Public
Jeff Stapel – Private	George Homan - Public
Jo Lee Loveland Link – Private	Clay Stein (for Jackson Green) - Public
Jonah Windham – Private	Jeanian Clark - Public
Tomika Ferguson (for Melissa Lubin) – Private	Kevin Ratliff (for John Downey) - Public
Robin Sullenberger – Private	Julie Goodlick - Public
Samuel Insana – Private	Katy Parish - Public
Steve Douty – Private	Nelson Diaz - Public
Amy Judd – Public	Robert Goldsmith - Public
Brian Brown – Public	Sandy Rinker (for Kevin Hutton) – Public

The following guests attended this meeting: John Jackson (DARS), Sarah Miller (DARS), David Silcox (Harrisonburg VEC), Sean McCusty (Rapid Response), Carlene Hurdle (LFCC), Magaly Quinones (Telamon), Sarah Witt (LFCC), Kerry Krause (WWRC), Melanie Blosser (Goodwill)

Staff attending meeting: Sharon Johnson, Cathi Michie, Debbie Berry, Darlene Jackson, Debby Hopkins, Dana Armentrout, Joan Hollen

Review of Prior Meeting Minutes

Jeff Stapel

Minutes of the May 12, 2016 meeting were reviewed. No official action was taken due to lack of a quorum.

SVWDB Operations (Valley Workforce Centers)

Melanie Blosser, Clay Stein

Melanie reviewed information included in the board packet:

- Traffic: June 2016 (350), YTD (6,931)
- Beginning in July 2016, traffic and outreach are being tracked separately
- Traffic: July 2016 (309), Outreach: July 2016 (192), Total: July 2016 (501)
- Referrals: June 2016 (656), YTD (17,651), July 2016 (770)
- Satisfaction ratings: June 2016 (88% Excellent), July 2016 (89% Excellent)

Clay reviewed the WIOA Program Information provided:

- 687 individuals were served through June 2016 including 106 new adult, 190 new dislocated workers and 66 new youth enrollments
- 320 exits in 2016 for a 79.60% placement rate, average wage \$12.54/hr
- 14 new enrollments, 22 exits in July 2016 for a 81.80% placement rate, average wage \$13.25/hr

Sharon reported on WIOA Title I Performance measures. SVWDB met the Employment Retention Rate target and exceeded all other WIOA Title I Performance measures for year ending June 30, 2016.

Valley Workforce Centers Update

Sharon Johnson

The Virginia Employment Commission in Harrisonburg successfully relocated to the Valley Workforce Center on Mason Street. Skyline Literacy also located in the Center. The space allocation for the relocation took months and the building is full. The Harrisonburg Redevelopment and Housing Authority is paving the parking lot to make it ADA compliant and a glass wall is being added to the entrance to create a formal entrance into the Center. A grand opening is being scheduled at the Harrisonburg Center for the first of November.

The lease for the Winchester Workforce Center is under review by an attorney. The VEC is in a temporary location in Winchester until the center is ready. Details are still being worked out for the Fishersville Workforce Center.

The Virginia Workforce Development Board is developing new policies to further define a “comprehensive workforce center.”

Eligible Training Providers

Sharon Johnson

The discussion and vote on Eligible Training Providers was deferred due to the lack of a quorum.

SVWDB Workforce Initiatives

Debby Hopkins

Debby reported that the SVWDB hosted Governor Terry McAuliffe, Secretary of Commerce & Trade Maurice Jones and a standing room only group of dignitaries, regional business leaders, and professionals for a Business Roundtable at the SVWDB Administrative Office on May 13th. The conversation was candid and business leaders expressed appreciation for the opportunity to speak with the Governor.

Dislocated Worker Training Grant

The Dislocated Worker Training Grant closed on June 30 and final reporting is complete. The SVWDB was able to meet project goals and absorb six additional OJTs to fulfill unmet goals from other regions achieving a total of 42 OJTs.

Job Driven National Dislocated Worker Grant

The Job Driven Dislocated Worker-OJT grant has been extended until June 30, 2017. Blue Ridge Community College, Lord Fairfax Community College, and Dabney S. Lancaster Community College have 101 participants to date, including 24 OJTs. The goal has been increased from 150 to 200 participants.

H-1B OJT Grant

The H-1B OJT Grant has been extended through March 2017. There are currently 542 contracts in healthcare and manufacturing sectors which exceeds the original goal of 310. The goal has been revised to 500. Debby noted that it was a struggle to reach the goal for unemployed workers.

Department of Labor On-Site Monitoring

The Department of Labor, Employment and Training Administration conducted an on site monitoring review of the H1-B Technical Skills Training Grant, August 9-12, at the SVWDB Administrative Offices.

ETA Reviewers visited or spoke with 46 participants of grant programs. There were no findings by the DOL.

Valley to Virginia V2V Advisory Council Update

Debby reviewed the May 2012, 2016 minutes of the V2V Advisory Council included in the meeting packet

American Apprenticeship Initiative

The AAI grant currently has 98 new apprenticeship enrollments with 34 employers. The community colleges, technical centers, and Todd Cook are working to increase enrollments.

Representatives from the Department of Labor, Education and Training Administration will be visiting SVWDB on September 19-21 to review the grant administration and visit training sites. They will visit IAC, Thermo Fisher Scientific and Andros Foods. Andros employs the first person to complete the apprenticeship program.

Virginia Job Ready Promise Grant

SVWDB submitted a grant proposal for a new sector strategy based U.S. DOL grant to provide free community college tuition. The Promise Grant is tied to the Workforce Credentials grant and focuses on H1-B occupations of healthcare, advanced manufacturing, CDL and aviation.

Communications and Outreach Report

Karen Lawrence

Karen discussed the report included in the board packet:

- Business Outreach Strategy included a full length video and four success stories on Registered Apprenticeships. These outreach materials have been promoted on the website, social media, and included in a new media archive.
- Planning for a Speakers Bureau is underway.
- Media outreach included a press release about the co-location of the Harrisonburg VEC with the Workforce Center, coordination of press coverage for the Governor's visit in May, and coordination with WVPT on programming for the Registered Apprenticeship video.
- Two email blasts were distributed to the main distribution list.
- Social media continues to have organic growth with special events and local programs getting the most attention. Twitter and LinkedIn continue to have the greatest reach.
- Web analytics were provided. New content published to the website included calendar, staff and success story updates and nine blog posts.

Partnership Initiatives

Credentials to Complete

Jeanian Clark

Jeanian reported that the VCCS Six Year Strategic Plan aims to triple the number of credentials that students earn by 2012. STEM-H credentials goals have been increased to 50,000 a year statewide.

Jeanian reviewed the Workforce Credential Grant Program which has \$4 million available statewide through the VCCS to cover 2/3rds of the cost for 126 high demand workforce credential programs. An example of the cost reduction for credential programs was provided.

Committee Reports

Executive Committee

Jeff Stapel

Jeff reported that the Executive Committee is working on developing a strategic plan for the SVWDB region as required by the state. Additional information will follow and the Board of Directors will be asked to engage in the strategic planning process.

The SVWDB will be undergoing a return-on-investment study. The study will provide a clear understanding of the value of SVWDB efforts, grants, and services and help SVWDB articulate the organization's value to stakeholders.

Finance Committee

Brian Brown

Brian reviewed the finance documents included in the Board packet. No action was taken on approval of the budget due to lack of a quorum.

Registered Apprenticeship State Expansion Grant

Sharon reported that the Virginia Employment Commission took the lead, in partnership with Shenandoah Valley, Hampton Roads, and South Central Workforce Development Boards, on preparing a grant application to the U.S. Department of Labor ETA. The grant would support Registered Apprenticeship expansion to high school, underserved populations and non-traditional industries. The deadline for submission was missed by the VEC due to technical problems and it is uncertain if the grant will be submitted.

Board Nominations Update

Joan is working on updating the board nominations for the annual certification. Joan will work with Brian Brown to get the Local Elected Officials Consortium representatives documented and engaged.

Other Business

Public Input (Rules and Guidelines attached)

There was no public input.

The Chair commended the meeting participants for being revolutionaries who have been able to use WIOA and grant funding to change a system and a process in a short timeframe.

Adjournment

There being no further business the meeting adjourned at 11:35 p.m.

Next Meeting Date and Time:
November 10, 2016
10:00 a.m. -12 noon – Board Meeting
Meeting Location:
Ice House
127 W. Bruce Street, Room 117
Harrisonburg, VA



May 12, 2016
10:00a.m.-12 noon

The Shenandoah Valley Workforce Development Board, Inc. (SVWDB) held a business meeting on Thursday, May 12, 2016 at 127 Bruce Street, Harrisonburg, VA.

Call to Order – Jeff Stapel

The meeting was called to order at 10:04 a.m.

Members present included:

Devon Anders - Private	Carey Chenery - Public
Janice Shanks - Private	Katy Parrish – Public
Carol Fleming – Private	Brian Brown – Public
Jonah Windham-Private	Ray Williams (for Cindy Roberts) – Public
Pam Snyder - Private	Donna Holloway – Public
Steve Burnette - Private	Gary Keener – Public
Kip Brannon - Private	John Downey - Public
Jeff Stapel – Private	Sandy Rinker (for Marshall Price) – Public
Jo Lee Loveland-Link – Private	Meredith Downey – Public
Sam Insana - Private	George Homan – CBO
Jeanian Clark - Public	Jackson Green – CBO
Marco Pineda - Public	Nelson Diaz – CBO

The following guest attended this meeting: John Jackson (DARS), Rhonda Taylor (HRSSD), Sean MCCusty (Rapid Response), Clay Stein (Goodwill), Julie Goodlick (Fishersville VEC), Rick Slusher (VEC Northern Region), David Silcox (Harrisonburg VEC), Kerry Krause (WWRC), Magaly Quinones (Telamon), Hobey Bauhan (VA Poultry Federation)

Staff attending the meeting: Sharon Johnson, Cathi Michie, Debbie Berry, Vanessa Robison, Darlene Jackson, Kevin Martin, Debby Hopkins, Dana Armentrout

Review of Prior Meeting Minutes

Jeff Stapel

Minutes of prior meeting were reviewed. Motion was made by John Downey to accept the prior meeting minutes, seconded by George Homan, motion carried.

SVWDB Operations

Valley Workforce Centers

Melanie Blosser, Clay Stein

Melanie reviewed information included in the board packet:

- Number of referrals, to date,
- Customer satisfaction rating

- Friends and family members making referrals to center
- VEC referrals to center

Clay reported on the following:

- Number of participants served to date
- Participants entering full time employment
- Participant earning credential/CRC
- New supervisor for the Winchester area

Harrisonburg/Winchester Workforce Centers Update Sharon Johnson

Sharon discussed documents included in packet. She reviewed the press releases regarding closing of Harrisonburg VEC and co-locating at Mason Street Valley Workforce Center. Sharon also discussed work being done at the new Valley Workforce Center at the Winchester Our Health building. The goal is to have two comprehensive one stop centers; one in Harrisonburg and one in Winchester. Every region has to have at least one comprehensive One Stop Center. Plans are to keep Rockbridge and Luray offices as they are operating. The Staunton Valley workforce Center will be moving into the Fishersville VEC.

SVWDB Workforce Initiatives

Grant Reports

Debby Hopkins

Valley On-the-Job Initiatives

Debby discussed documents included in packet. She reviewed localities that have received OJTs, the initial goal was 310 and was increased to 500, and current enrollments are 520. She reported that DOL will be monitoring in August. The Dislocated Worker NEG grant has been completed and the Job Driven NEG grant is set to end Sept. 30, may get an extension, and currently have 60 out of 150 required participants.

Valley to Virginia V2V Advisory Council Update

Debby reviewed the minutes of the Advisory Council. Motion was made by Jeff Stapel to accept the minutes, seconded by Brian Brown, motion carried.

Debby discussed the changes in the original grant proposal that were submitted to DOL in February, still waiting for approval. She reviewed performance metrics for the grant. Debby reported that videos are being made to promote apprenticeships and the various occupations being used.

Job Driven Negative Credential Attainment Performance Metric Resolution

Sharon reported that a formal response has been received from VCCS regarding performance metrics – credentialing. VCCS has agreed not to count OJT participants in the Credential Attainment performance metric.

Outreach and Communications Program

Karen Lawrence

Karen discussed the report included in the board packet:

- Materials developed to promote apprenticeships to businesses (videos, posters, special reports)
- Media outreach for apprenticeship Grant
- Preparation of newsletter for next quarter
- Information added to website and the steady growth of views to website.

Partnership Initiatives

Credentials to Compete

John Downey, Jeanian Clark, Gary Keener

John Downey reported that Community Colleges Are required to triple the number of credentials offered. He also discussed the Workforce Credentialing Grant, students will pay 1/3 of cost, state will give 1/3 after students complete class, and the remainder when the student obtains a credential and is documented by the Community College, details are still being worked out. John also reported that there is financial aid for non-credit certifications.

Career Pathways for individuals with Disabilities ***Sharon Johnson***

Sharon reviewed information included in Board packet regarding the CPID Grant. She discussed the WWRC Manufacturing classes that have started as part of the CPID Grant and discussed the SVWDBs part in the grant.

Committee Reports

Executive Committee

Jeff Stapel

Jeff discussed the meeting held at 9:00 a.m. and reported that the Executive Committee will be meeting prior to the Board meetings and on an as needed basis.

Finance Committee

Brian Brown

Brian reviewed the finance documents included in the Board packet. Kip Brannon made a motion to accept the budget as presented, Meredith Downey seconded, motion carried.

Other Business

Jeff Stapel

Jeff discussed the Governor's Business Roundtable visit to the SVWDB.

Public Input (Rules and Guidelines attached)

Jeff Stapel

There was no public input

Adjournment

Jeff Stapel

There being no further business the meeting was adjourned at 11:27 a.m.

Next Meeting Date and Time:

July 14, 2016

9a.m. – 10 a.m. – Executive Committee

10 a.m. – 12 noon – Board Meeting

Meeting Location:

Ice House

127 West Bruce Street, Room 117

Harrisonburg, VA

Valley Workforce Center

October, 2016

21 days of operation

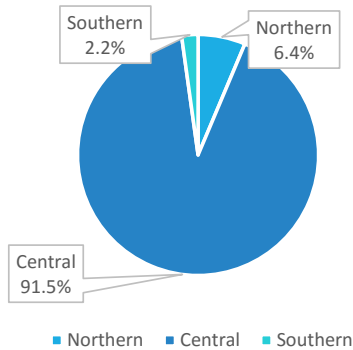
WIOA PROGRAM INFORMATION

WIOA Clients Program YTD	Adult	Dislocated Worker	Youth	Totals
Carryover Clients from Previous Program Year	128	161	93	382
New Enrollment for this Program Year	33	18	39	90
New Enrollments October 2016	5	3	11	19
Exited October 2016	13	12	5	30
Exits this Program Year	34	46	29	109
Total Active WIOA Participants	127	134	103	364
Placement Rate	60.6%	80.4%	75.8%	74.20%
Average Wage at Placement	\$12.13	\$15.89	\$10.48	\$13.67
Exited Exclusion from Performance	1	0	0	1

TRAFFIC	MONTH	YTD
Northern New	30	99
Northern Returning	25	157
Central New	447	1,391
Central Returning	345	1,004
Southern New	17	47
Southern Returning	2	46
Other (outside of Area 4)	-	-
Total	866	2,744
Outreach	557	1,103
Total all Activities	1,423	3,847
Last Year Same Month	969	3,827
Monthly Avg YTD	4 month	
Daily Avg - Month and YTD	68	44

REFERRALS		
RESOURCE ROOM	54.1%	770
WIOA	9.4%	134
MTC/VCTC/PTC	9.1%	130
DARS/DEI	2.2%	32
DSS	2.7%	39
AGENCY FOR AGING/SCSEP	1.5%	21
COMMUNITY COLLEGE	8.9%	126
VETERAN'S SERVICES	2.2%	31
TELAMON	0.1%	2
SUPPORTIVE SERVICES	4.4%	62
VEC/EMPLOYMENT SERVICES	64.4%	917
Total Referrals from front desk this month		2,264
Total Referrals from the front desk YTD		6,276

RESIDENCY

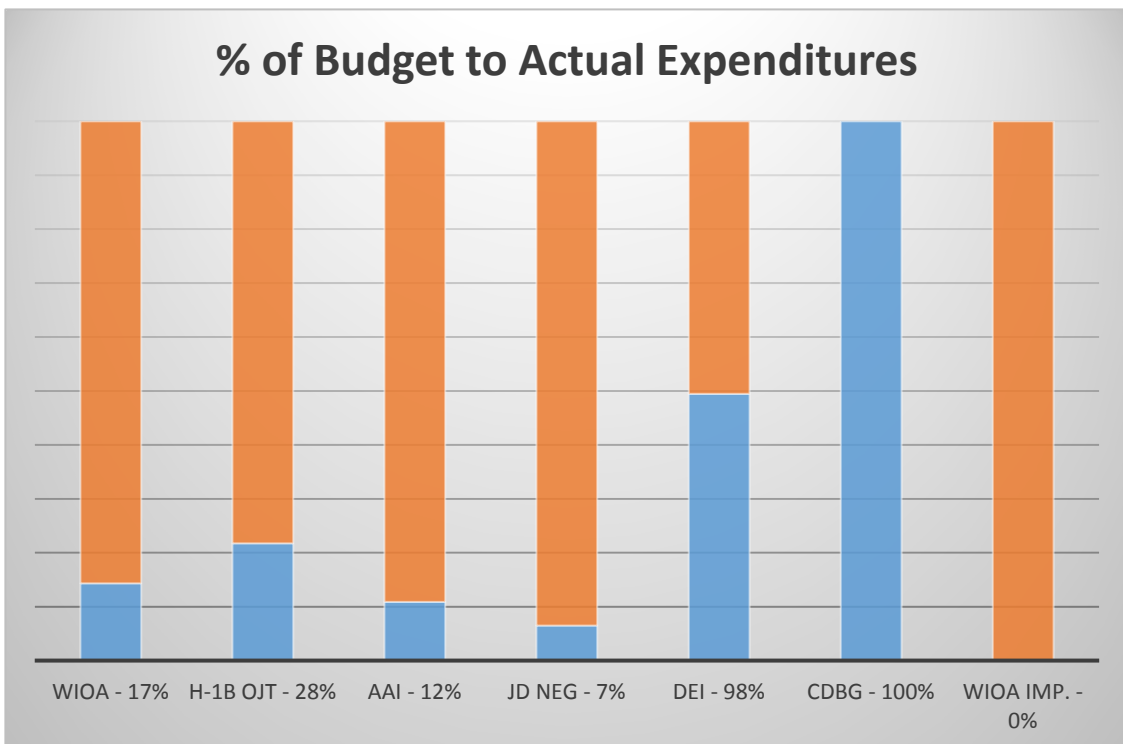
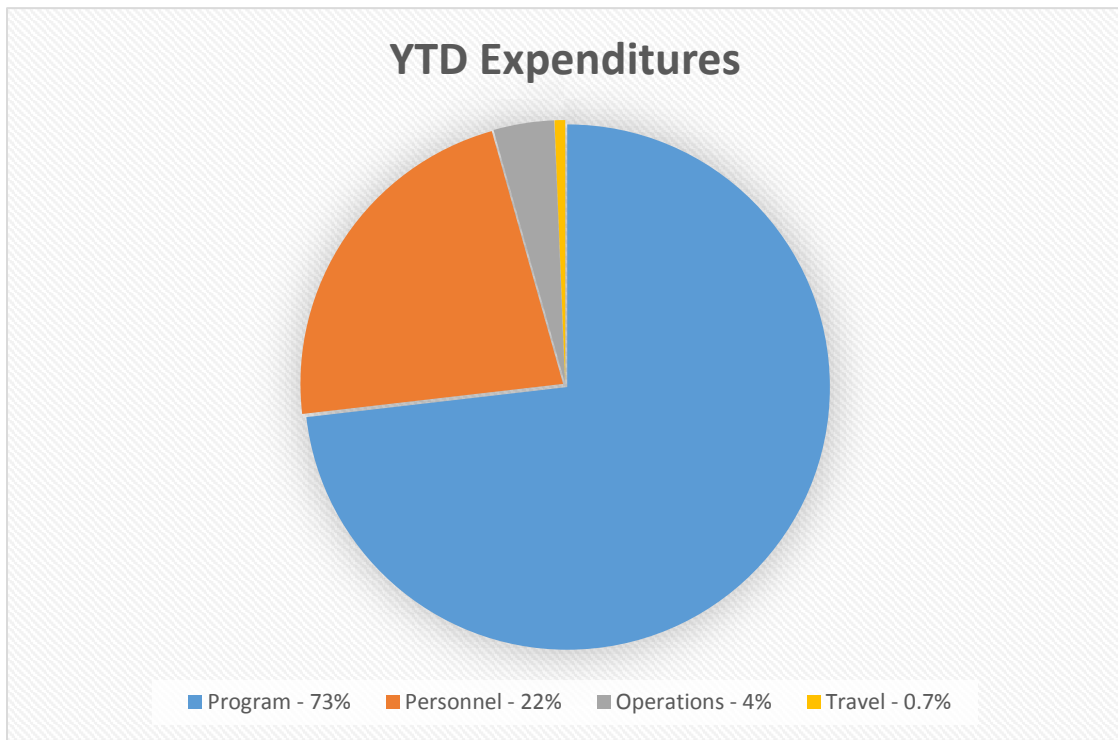


NORTHERN REGION	16.5%
Clarke, Frederick, Page, Shenandoah, Warren and Winchester	
CENTRAL REGION	76.1%
Augusta, Harrisonburg, Highland, Rockingham, Staunton, Waynesboro	
SOUTHERN REGION	7.4%
Bath, Buena Vista, Lexington, Rockbridge	

UNEMPLOYMENT RATE (most recent available)

	September 2015	September 2016	Percent Change
LWIA IV	4.1%	3.9%	0.2%
VIRGINIA	4.1%	4.0%	0.1%
US	4.9%	4.8%	0.1%
AUGUSTA	3.9%	3.9%	0.0%
BATH	3.3%	3.4%	-0.1%
BUENA VISTA	4.6%	5.2%	-0.6%
CLARKE	3.8%	3.6%	0.2%
FREDERICK	3.6%	3.4%	0.2%
HARRISONBURG	4.7%	4.8%	-0.1%
HIGHLAND	3.3%	2.7%	0.6%
LEXINGTON	6.8%	7.0%	-0.2%
PAGE	5.4%	4.5%	0.9%
ROCKBRIDGE	4.5%	4.5%	0.0%
ROCKINGHAM	3.8%	3.5%	0.3%
SHENANDOAH	3.9%	3.6%	0.3%
STAUNTON	3.9%	4.1%	-0.2%
WARREN	4.4%	3.9%	0.5%
WAYNESBORO	4.4%	4.1%	0.3%
WINCHESTER	3.9%	4.0%	-0.1%

Shenandoah Valley Workforce Development Board, Inc.
As of September 30, 2016



Shenandoah Valley Workforce Development Board, Inc.
Statement of Financial Position
As of September 30, 2016

Unaudited

Assets

Current Assets

Cash and cash equivalents	\$	58,113
Accounts receivable		311,827

Total Assets	\$	369,940
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Liabilities and Net Assets

Current Liabilities

Accounts payable	\$	248,934
Accrued leave		42,061

Total Liabilities	\$	290,995
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Net Assets

Unrestricted	\$	29
Temporarily restricted		78,916

Total Net Assets	\$	78,945
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Total Liabilities and Net Assets	\$	369,940
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Shenandoah Valley Workforce Development Board, Inc.
Statement of Activities - With FY2017 Budget
Unaudited

	For the period ended September 30, 2016				
	Unrestricted	Temporarily Restricted	Total	FY2017 Budget	% of Total Budget
Changes in Net Assets					
Support and revenue					
WIOA Grants	\$ -	\$ 482,261	\$ 482,261	\$ 4,158,000	12%
OJT Grant	-	206,965	206,965	576,100	36%
American Apprenticeship Grant	-	37,717	37,717	286,050	13%
JD NEGrant	-	75,813	75,813	1,012,250	7%
DEI Grant	-	4,203	4,203	4,300	98%
Harrisonburg City CDBG	-	12,951	12,951	-	0%
DW WIOA Implementation	-	-	-	15,000	0%
Other revenue	-	9,701	9,701	-	0%
Satisfaction of Program Restrictions	750,695	(750,695)	-	-	0%
Total Support and revenue	\$ 750,695	\$ 78,916	\$ 829,611	\$ 6,051,700	14%

Expenses

WIOA Grants Expenses

Administration					
Personnel	\$ 64,290	\$ -	\$ 64,290	\$ 255,000	25%
Operations	2,114	-	2,114	5,700	37%
Office operations	6,695	-	6,695	26,900	25%
Financial	914	-	914	10,300	9%
Travel	1,694	-	1,694	31,300	5%
Total Administration	75,707	-	75,707	329,200	23%
Program Services					
Adult contracts	133,500	-	133,500	500,000	27%
Dislocated worker contracts	69,779	-	69,779	650,000	11%
Youth contracts	95,572	-	95,572	650,000	15%
Goodwill One Stop Services	13,277	-	13,277	90,000	15%
Incumbent worker training	2,302	-	2,302	50,000	5%
Professional services	-	-	-	100,000	0%
Expansion of Harrisonburg Office	22,121	-	22,121	25,000	88%
New Winchester Center	-	-	-	150,000	0%
Valley Workforce (Leases, IT, etc.)	40,389	-	40,389	220,000	18%
OJT Contracts	3,404	-	3,404	-	0%
Purchase of new computers	-	-	-	15,000	0%
Board website, branding & outreach	12,500	-	12,500	20,000	63%
Total Program Services	392,844	-	392,844	2,470,000	16%
Total WIOA Grants Expenses	\$ 468,551	\$ -	\$ 468,551	\$ 2,799,200	17%

OJT Grant Expenses

Administration													
Personnel	\$	85,199	\$	-	\$	85,199	\$	168,000	51%				
Outreach		2,769		-		2,769		3,200	87%				
Office operations		11,527		-		11,527		23,800	48%				
Financial		1,147		-		1,147		7,100	16%				
Travel		2,392		-		2,392		14,000	17%				
Total Administration						103,034		-	103,034	216,100	48%		
Total Program Services						56,850		-	56,850	360,000	16%		
Total OJT Grant Expenses					\$	159,884	\$	-	\$	159,884	\$	576,100	28%

American Apprenticeship Grant

Administration									
Personnel	\$	9,334	\$	-	\$	9,334	\$	52,000	18%
Outreach		304		-		304		1,100	28%
Office operations		1,017		-		1,017		7,700	13%
Financial		102		-		102		1,800	6%
Travel		475		-		475		5,200	9%
Total Administration		11,232		-		11,232		67,800	17%
Total Program Services		23,612		-		23,612		218,250	11%
American Apprenticeship Grant	\$	34,844	\$	-	\$	34,844	\$	286,050	12%

JD NEGrant Expenses

Administration					
Personnel	\$	9,706	\$	-	\$ 9,706 \$ 138,000 7%
Outreach		320		-	320 2,500 13%
Office operations		970		-	970 17,600 6%
Financial		106		-	106 5,000 2%
Travel		326		-	326 15,200 2%
Total Administration		11,428		-	11,428 178,300 6%
Total Program Services		58,834		-	58,834 833,950 7%
Total JD NEGrant Expenses	\$	70,262	\$	-	\$ 70,262 \$ 1,012,250 7%

DEI Grant Expenses

Total Program Services	\$	4,203	\$	-	\$	4,203	\$	4,300	98%
Total DEI Grant Expenses	\$	4,203	\$	-	\$	4,203	\$	4,300	98%

Harrisonburg City Community Development Block Grant

Total Program Services	\$	12,951	\$	-	\$	12,951	\$	-	0%
Total DEI Grant Expenses	\$	12,951	\$	-	\$	12,951	\$	-	0%

DW WIOA Implementation Grant Expenses

Administration									
Professional Services		-		-		-		15,000	0%
Total WIOA Transitions Grant Expenses	\$	-	\$	-	\$	-		15,000	0%

Total Expenses		750,695		-		750,695		4,692,900	16%
Change in Net Assets	\$	-	\$	78,916	\$	78,916	\$	1,358,800	

Net Assets, Beginning	\$	29	\$	-	\$	29
Net Assets, Ending	\$	29	\$	78,916	\$	78,945



Board Meeting Dates 2017

Meetings are bimonthly on the 2nd Thursday from 10:00 a.m. until 12:00 p.m.

January 12, 2017

March 9, 2017

May 11, 2017

September 14, 2017

November 9, 2017

Meeting Location:

**Ice House
127 W. Bruce Street, Room 117
Harrisonburg, VA 22803**

OJTs by Economic Locality

Locality	OJTs to Business paid through 10/16
Augusta 20.5%	\$ 603,635
Frederick 16.42%	\$ 483,285
Harrisonburg 15.21%	\$ 447,815
Buena Vista 11.3%	\$ 332,710
Winchester 10.96%	\$ 322,787
Waynesboro 5.04%	\$ 148,241
Rockingham 3.27%	\$ 96,177
Staunton 3.12%	\$ 91,945
Rockbridge 2.91%	\$ 85,795
Warren 2.29%	\$ 67,378
Shenandoah .77%	\$ 22,627
Lexington .33%	\$ 9,750

SVWDB Total \$ 2,712,146

Valley OJT - Grant Program Status

564 Total OJT Contracts with 98 Companies

H-IB OJT Grant - \$5 Million-Manufacturing/Health Care

545 Contracts: Original Goal 310; Revised Goal 500
Extension approved to 4/1/2017

Dislocated Worker Training Grant - National DW Grant

Subawardee from VCCS - \$207,547
42 OJTs - Achieved 42
ended 6/30/2016 - Final Reporting Complete

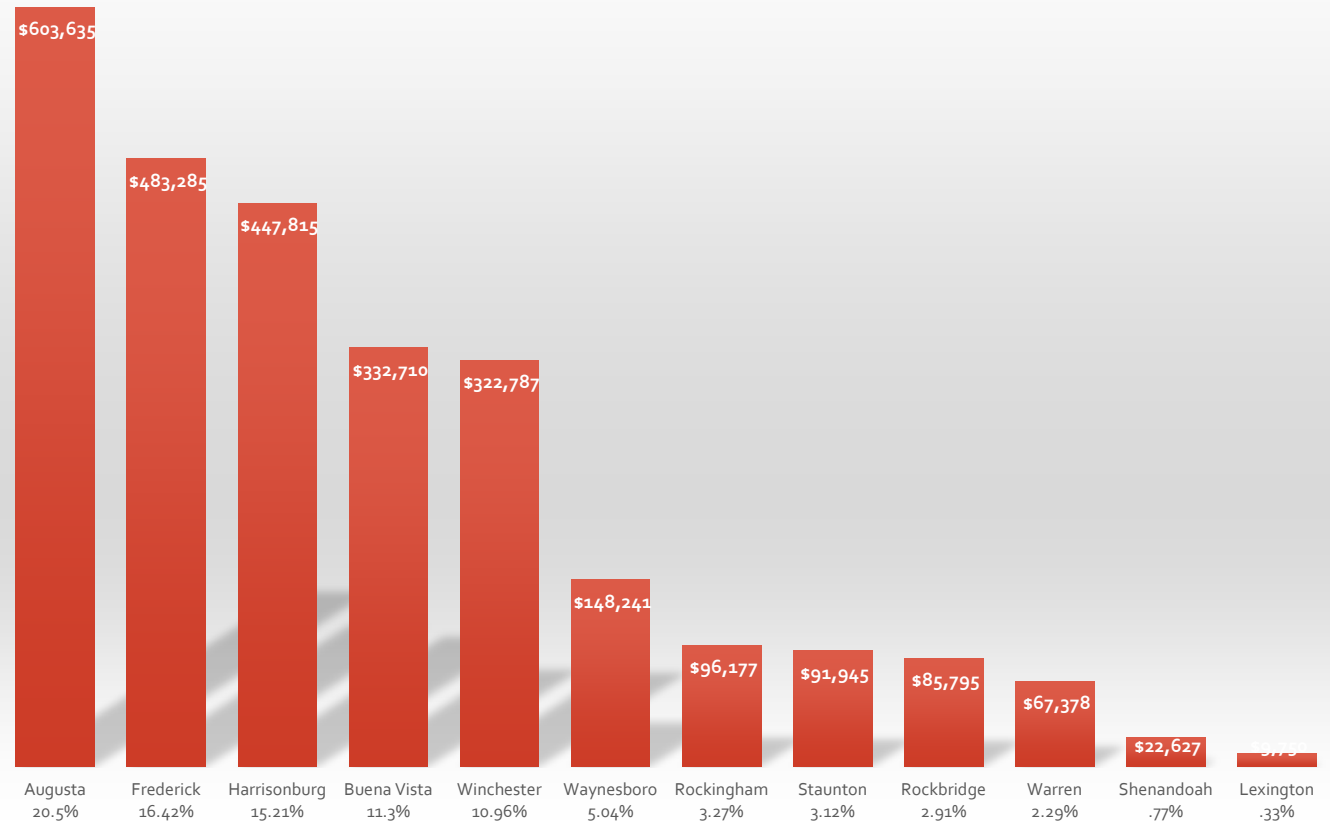
Job Driven Grant - National DW Grant Ext 6/30/2017

Subawardee from VCCS; \$1.4 Million
Dislocated participants, any industry
LFCC & DSLCC & BRCC OnRamp & WIOA co-enrollees
Community College training and/or OJTs
150 Participant Goal: To date: 107 including 24 OJTs

\$4 Million American Apprenticeship Grant

600 new registered apprentices: 109 to date
175 employers: 36 to date

Valley OJT - Employer Payments by Locality - November 2016





Valley to Virginia Apprenticeship Initiative

V2V Apprenticeship Advisory Council

November 10, 2016 Meeting Agenda

1. Review and approve minutes from September 8, 2016 meeting
2. Recap of year 1 Performance:

Metric	Grant Goal	Yr 1 Goal	Actual	% to Yr 1	% Grant Goal
# apprentices	600	25	109	436%	18%
# employer sponsors	175	10	36	360%	21%
# new programs	18	5	8	160%	44%
# expanded occup.	37	4	17	425%	46%
# completed	200	0	1		.5%
# Target Population	120	N/A	29	N/A	24%

3. DOL Technical Visit Sept. 19-21
ETA Federal Project Officer & Federal Office of Apprenticeship
Virginia DOLI : Todd Cook, Tom Cecere, and Kathleen Eddington
Employer Site Visits: IAC; ThermoFisher-Middletown; Andros Foods
Media Event to recognize 1st RA Completer in MidAtlantic Region
4. National Apprenticeship Week – November 14-20
Governor's Proclamation
Virginia Apprenticeship Symposium-TCC/Virginia Beach
Partner events: VCTC Open House & Employer Group; LFCC podcast to be attended by a Federal OA rep; MTC and VCTC Radio Ads; BRCC Career Coaches promotion; newspaper ad recognizing employer sponsors

Next Steps:

- (1) Hire BSR/RA Rep to expand promotion
- (2) IMT/MT1 Model: ThermoFisher experience; VMA promotion
- (3) Preapprenticeship program design and launch (3 models)
- (4) Expansion to rest of Virginia on selected basis



Valley to Virginia Apprenticeship Initiative

V2V Apprenticeship Advisory Council

Minutes of September 8, 2016 Meeting

Members: Subset of the SVWDB Board of Directors including grant partners, employers, educators, economic development, job center managers, and outreach partners.

Minutes from the September 8, meeting were approved.

Debby Hopkins, Project Director of the V2V Apprenticeship Initiative, presented:

- Grant Performance through 6/30/16 (48 apprentices/600 goal; 2 new employer sponsors; 1 completed RA; all colleges now RACC members)
- Reviewed list of eligible occupations as drafted by Implementation Team with input from the Federal Project Officer
- Update on Video Project – Employer Sponsors & Apprentices promote RA. 9-minute video on website, needs to be edited. Potential for WVPT at suggestion of George Homan
- Announced Federal Project Officer visit scheduled Sept 19-21

The next meeting of the V2V Apprenticeship Advisory Council will be November 10, 2016.

Debby Hopkins, Workforce Officer &
Project Director, Valley OJT

ABSTRACT

Requirements for Workforce Innovation and Opportunity Act (WIOA) Local Workforce Development Area Plans

Background: Title 1, Chapter 2, Section 108 of WIOA established the requirement that each Local Workforce Development Board shall develop and submit to the Governor a comprehensive four-year local plan, in partnership with the appropriate chief elected official.

The local plan shall be a comprehensive four-year action plan designed to develop, align, and integrate service delivery strategies and to support the State's vision and strategic and operational goals. The local plan shall set forth the strategy to: (1) direct investments in economic, education, and workforce training programs to focus on providing relevant education and training to ensure that individuals, including youth and individuals with barriers to employment, have the skills to compete in the job market and that employers have a ready supply of skilled workers; (2) apply job-driven strategies in the one-stop delivery system; and (3) enable economic, education, and workforce partners to build a skilled workforce through innovation in, and alignment of, employment, training, and education programs.

WIOA further requires local plans to be consistent with the Commonwealth of Virginia Combined State Plan and comply with all Virginia Board for Workforce Development Policies and VCCS-WDS Virginia Workforce Letter guidance documents.

Policy Emphasis: To be consistent with the Combined State Plan, the local plan must address the following:

- Increase business engagement and deliver value to our customers.
- Achieve measurable skills development in our job seeking customers in the form of workforce credentials that matter to business.
- Fill jobs in demand occupations that show promise for long-term growth in industries that are strategic to Virginia's economy and strengthen Virginia regions.
- Help individuals, including individuals with barriers, gain access to the middle class and demonstrate career progression.
- Ensure that workforce system public investments generate a quality return to Virginia and the customers we serve.

Recommended activities to achieve goals include co-location, co-enrollment, common screening and assessment, affirmative referrals, business services teams, professional development, and the effective use of sector strategies, labor market information, career pathways and credential attainment.

Inter-agency collaboration must be emphasized by including the following in the planning process: business representatives, labor organizations, registered apprenticeships, community based organizations, youth representatives, adult education/literacy programs, higher education (including community colleges), economic development, employment services under Wagner Peyser, vocational rehabilitation, social services and service delivery where appropriate.

Other areas to address include: accessibility, use of technology, capacity building, continuous process improvement, streamlining service delivery, measuring performance, accountability, transparency, and integrating resources.

Contents: The local plan shall include the following elements:

1. Local Strategic Planning Elements
 - a. Workforce Demand Analysis
 - b. Workforce Supply Analysis
 - c. SWOT Analysis
 - d. Vision & Goals
 - e. Strategy & Partnerships
 - f. Additional elements
 - i. A regional vision for workforce development
 - ii. Protocols for planning workforce strategies that anticipate industry needs
 - iii. The needs of incumbent and underemployed workers in the region
 - iv. The development of partners and guidelines for various forms of OJT
 - v. The setting of standards and metrics for operational delivery
 - vi. Alignment of monetary and other resources to support workforce development
 - vii. The generation of new sources of funding to support workforce development
2. Local Workforce Development System Elements
 - a. Programs/Partners Overview
 - b. Collaborative Strategies
 - c. Business Services (including plan for employer engagement)
 - d. Economic Development Collaboration
 - e. One Stop System
 - f. Adult & Dislocated worker Services Provided
 - g. Rapid Response Coordination
 - h. Youth Services Provided
 - i. Supportive Service Provision
 - j. Training Services
 - k. Collaboration with Community Colleges
 - l. Collaboration with Education
 - m. Collaboration with Adult Education
 - n. Priority of Service
 - o. Incorporation of Technology
 - p. Efficient and Effective Service Delivery
 - q. Fiscal Agent
 - r. Procurement
 - s. Performance
 - t. Quality Assurance
 - u. Public Comment Period (30 days prior to submission of the local plan)

All local plans must be submitted to the VCCS by March 1, 2017.

Additional Resources:

Commonwealth of Virginia Combined State

Plan <https://web.archive.org/web/20160702124749/http://www.elevatevirginia.org/wp-content/uploads/2014/04/Virginia-WIOA-Combined-State-Plan-Draft-for-Public-Comment.pdf>

Current Virginia Workforce Letter guidance documents

<http://www.elevatevirginia.org/practitioners-corner/resources/>

Commonwealth of Virginia Workforce Innovation and Opportunity Act

Combined State Plan (July 1, 2016-June 30, 2020)

Strategy Framework

